

MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 63 OF 2014

**Vacancy for Post of Technical Officer/Senior Technical Officer (Assay Office)
Ministry of Industry, Commerce and Consumer Protection
(Industry Division)**

Applications are invited from qualified candidates who wish to be considered for appointment as Technical Officer/Senior Technical Officer (Assay Office) in the Industry Division of the Ministry of Industry, Commerce and Consumer Protection.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their **40th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

Candidates should -

- (a) possess a diploma in Chemistry or Chemical Engineering from a recognised institution **or** an equivalent qualification acceptable to the Public Service Commission; and
- (b) be computer literate.

NOTE

- 1. Candidates should produce written evidence of knowledge claimed.
- 2. **The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates.**
- 3. The Commission reserves the right to convene **only** the best qualified candidates for interview.

IV. DUTIES AND SALARY

- 1. To carry out assay on precious metals alloys and their jewellery according to ISO/IEC 17025 and approved standards.
- 2. To enforce and ensure compliance with the provisions of the Jewellery Act and regulations in force.
- 3. To carry out inspection visits on the trade premises of jewellers.
- 4. To mark articles of precious metals with the State Marks or any mark.

5. To carry out audits according to the requirements of accreditation schemes and other relevant standards.
6. To receive, record and attend to complaints from the public and jewellers.
7. To carry out technical investigation for Ministries and other Government Departments.
8. To carry out awareness programmes through direct contact with local groups, NGO's and other institutions and on radio and TV.
9. To prepare case files for prosecution, appear as witness in these cases and attend court, whenever required.
10. To keep and maintain records and compile information related to assaying, registration and other technical matters.
11. To use ICT in the performance of his duties.
12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Technical Officer/Senior Technical Officer (Assay Office) in the roles ascribed to him.

Note

Technical Officers/Senior Technical Officers (Assay Office) may be required to work outside normal working hours including Sundays and Public Holidays.

The permanent and pensionable post carries salary in scale Rs 17,675 x 450 – 19,475 x 600 – 20,675 x 750 -29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 39,275 PB 40,775 x 1,500 – 45,275 a month. However, for the year 2014, incumbents would draw salary at the discounted rate of Rs 17,380 in accordance with the Master Conversion Table of the Errors, Omissions and Anomalies Committee Report 2013.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest-Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commission/Embassies overseas.

2. Candidates already in the service should submit their application **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officers.
3. This advertisement together with the application form (PSC Form 7) are available on the website of the Public Service Commission at <http://psc.gov.mu>
4. On-line application can also be submitted through the government web portal at <http://www.gov.mu>
5. Acknowledgement of applications will be made as far as possible by **e-mail**. Candidates are therefore encouraged to submit their e-mail address.
6. Candidates are advised to read carefully the “**NOTES AND INSTRUCTIONS TO CANDIDATES**” before filling in the application form. Care should be taken to fill in the application form correctly. **Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.**

VI. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest-Side, **not later than 3.00 p.m. on Monday 22 September 2014.**

Date: 02 September 2014

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.