Applications are invited from qualified officers of the Ministry of Information and Communication Technology who wish to be considered for appointment as Head, IT Security Unit in the Ministry.

II. QUALIFICATIONS

A. By selection from among officers who hold a substantive appointment in a grade not below the grade of Project Manager, IT Security in the Ministry and who possess –

(i) a degree in Computer Science or Computer Engineering or Information Systems or Information Technology or a degree the major part of which should be Computer Science or Computer Engineering or Information Systems or Information Technology from a recognised institution

AND

(ii) a Master's degree in Computer Science or Computer Engineering or Computer Security or Information Systems or Information Technology or a Master’s degree the major part of which should be Computer Science or Computer Engineering or Computer Security or Information Systems or Information Technology from a recognised institution

OR

a Master's degree in Business Administration from a recognised institution and an internationally recognised IT security certification in IT security/auditing/management, such as Certified Information Systems Auditor (CISA)/Certified Information Security Manager (CISM)/Certified in Risk and Information Systems Control (CRISC)/Certified Information Systems Security Professional (CISSP)/Certified Ethical Hacker (CEH)

OR

Equivalent qualifications to (i) and (ii) above acceptable to the Public Service Commission.

B. Candidates should –

(i) reckon at least five years’ post-qualification experience in the field of Information Technology inclusive of three years’ experience in IT security issues; and

(ii) possess conceptual, managerial and strong leadership skills.

NOTE

The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates.
III. ROLE AND RESPONSIBILITIES

To be responsible for the effective management of the IT Security Unit and the provision of IT security standards and audit services.

IV. DUTIES AND SALARY

1. To be responsible for –

   (i) the day-to-day management of the IT Security Unit including budgeting, capacity building, resource planning and technical review of all documents prepared by the Unit;

   (ii) assisting in the formulation of IT security standards, related policies and legislations;

   (iii) contributing to the management and updating of the IT security/audit policy component of the National Information and Communication Technology Strategic Plan, the Government Security Instructions and the IT security/audit/assurance action plan;

   (iv) identifying avenues of collaboration with regional and international organisations in the IT Security sector and taking follow-up actions;

   (v) advising on national projects having key IT security implications; and

   (vi) collaborating with local organisations such as the National Computer Board and the ICT Authority and other relevant authorities on IT security/audit related projects and events.

2. To mentor, coach and provide guidance and training to subordinate staff.

3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Head, IT Security Unit in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 60,575 x 1,800 – 69,575 x 2,425 – 72,000 x 2,500 – 77,000 x 3,000 – 80,000 a month. However, for the year 2014, the incumbent would draw salary at the discounted rate in accordance with the Master Conversion Table of the Errors, Omissions and Anomalies Committee Report 2013.
V. **MODE OF APPLICATION**

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Applications should be submitted **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Permanent Secretary, Ministry of Information and Communication Technology.

3. This circular together with the application form (PSC Form 7) are available on the website of the Public Service Commission at [http://psc.gov.mu](http://psc.gov.mu)

4. On-line application can also be submitted through the government web portal at [http://www.gov.mu](http://www.gov.mu)

5. Acknowledgement of applications will be made as far as possible by **e-mail**. Candidates are therefore encouraged to submit their e-mail address.

6. Candidates are advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the application form. Care should be taken to fill in the application form correctly. **Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.**

VI. **CLOSING DATE**

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 3.00 p.m. on Monday 10 November 2014.**

**Date: 21 October 2014**

Public Service Commission, 7, Louis Pasteur Street, **FOREST SIDE.**