

MAURITIUS PUBLIC SERVICE
PUBLIC ADVERTISEMENT NO. 61 OF 2024
NOTICE OF VACANCY

Appointment as Prisons Officer/Senior Prisons Officer
in the Mauritius Prison Service

The public is hereby informed that the Disciplined Forces Service Commission will conduct a selection exercise for the recruitment of suitably qualified **MALE** candidates for appointment in the grade of **Prisons Officer/Senior Prisons Officer** in the Mauritius Prison Service.

2. **Age limit, Qualifications & Other Requirements**

2.1 Candidates should have reached their **18th** birthday and should **not** have reached their **30th** birthday on **Wednesday 21 August 2024**.

2.2 Candidates should –

A. possess a Cambridge School Certificate with at least a pass in English Language, French Language and Mathematics or Principles of Accounts or Passes obtained on one certificate at the General Certificate of Education “Ordinary Level” either (i) in five subjects including English Language, French Language and Mathematics or Principles of Accounts with at least Grade C in any two subjects or (ii) in six subjects including English Language, French Language and Mathematics or Principles of Accounts with at least Grade C in any one subject or an equivalent qualification acceptable to the Disciplined Forces Service Commission.

B. (i) have a good physique with their **Body Mass Index (BMI)** values ranging between **18.50** and **27.50**;

(ii) satisfy the following minimum physical requirement –

Height: 1 m 70

Chest Measurement: 84 cm (normal inspiration)

(iii) be able to undergo strenuous physical exercise;

(iv) have a normal eyesight (without glasses or contact lenses); and

(v) be computer literate.

Candidates should produce written evidence of knowledge claimed.

C. The formula for the calculation of the **Body Mass Index (BMI)** is:

$$\mathbf{BMI} = \frac{\mathbf{W} \text{ (in kg)}}{\mathbf{H}^2 \text{ (in metre)}} \quad \text{where } \mathbf{W} \text{ is the weight and } \mathbf{H} \text{ is the height of the candidate}$$

NOTE 1

Candidates should **not** bear tattoos on visible parts of their body whilst wearing uniform/uniform with short sleeves.

3. **Mode of Application, Physical Measurement Test, Verification of Documents and Physical Aptitude Test.**

3.1 Qualified **MALE** candidates who wish to apply for appointment as Prisons Officer/Senior Prisons Officer are requested **to call in person in order to register themselves as candidate and to fill in an application form** according to the schedule detailed at paragraph 3.3.

3.2 Candidates should bring along with them a recent passport size photograph together with the **originals** of their:

- (i) National Identity Card;
- (ii) Birth Certificate;
- (iii) Cambridge SC/GCE “Ordinary Level” [*plus HSC / GCE “Advanced Level” and higher qualifications, if any*]; and
- (iv) Evidence of computer literacy.

NOTE: 1. Candidates should wear sports shorts or training suits at the Physical Measurement Test (PMT).

2. Failure to produce originals of required documents may entail disqualification.

3.3 REGISTRATION OF CANDIDATES

The exercise will be carried out at the **Police Band Headquarters (near VIPSU/SMF Complex & Cola Cola), Willoughby Road, Vacoas** from **08 30 to 12 00 hours** according to the schedule given below. Candidates will register themselves and will have to fill in an Application Form after passing a height screening. The birth and educational certificates of those who pass the screening test will be verified on the same day and they will undergo a PMT to ascertain whether they satisfy the physical requirements, as prescribed. **Candidates who pass the PMT will be handed over a convocation letter to attend the Physical Aptitude Tests (PAT) before they leave.**

Schedule

Surname starting with letter/s:

A, B, C, D, E, F, G & H	Thursday 22 August 2024
I, J, K, L, M, N, O & P	Friday 23 August 2024
Q, R, S, T, U, V, W, X, Y & Z	Monday 26 August 2024

NOTE: Candidates who, for valid reasons, are unable to register themselves on the scheduled dates mentioned above, will be allowed to do so on the following additional date: -

Extension date for candidates (A to Z):

Date: Tuesday 27 August 2024

Time: 08 30 to 12 00 hours

4. **Selection Procedure, Conditions of Training, Duties and Salary**

4.1 Eligible candidates will be required to undergo various stages of the selection process which includes PMT, PAT, medical test and interview.

4.2 Selected candidates will be appointed in a temporary capacity in the first instance and will be required to undergo both theoretical and practical training including on-the-job training for a period of at least one year in all aspects of the work of a Prisons Officer/Senior Prisons Officer, as approved and arranged by the Mauritius Prison Service. On satisfactory completion of the training and on being favourably reported upon, they will be considered for appointment to the grade of Prisons Officer/Senior Prisons Officer, as and when vacancies occur.

4.3 **Duties and Salary**

1. To perform general duties as laid down in the Reform Institutions Act, Prison Regulations, legislation in force, standing orders and such other orders as may be issued from time to time.
2. To assist the Principal Prisons Officer, as and when required.
3. To be in charge of a unit and to ensure that supervision as well as control of detainees are carried out effectively.
4. To supervise and control detainees in residential blocks, workshops, association yards, sites of work, sentry points, public places during escorts and other areas where detainees are present besides effecting searches, as and when required.

5. To train detainees in various trades and get involved in the rehabilitation process so as to prepare them for their reintegration in society after release.
6. To see that security norms, discipline and cleanliness are maintained at all times.
7. To ensure that human, financial and material resources available are used efficiently, effectively and economically.
8. To drive the Department's vehicles, as and when required.
9. To perform dog handling duties.
10. To use ICT in the performance of his duties.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Prisons Officer/Senior Prisons Officer in the roles ascribed to him.

Note

1. Prisons Officer/Senior Prisons Officers will be required to undergo medical/psychological tests, including blood/urine tests for drug misuse, during their training period or, as and when required, to assess their fitness to serve the Mauritius Prison Service.
2. Prisons Officer/Senior Prisons Officers are required to work on shift, covering a 24-hour service including Sundays and Public Holidays, officially declared cyclone days and during emergencies.
3. Prisons Officer/Senior Prisons Officers are required to work for longer hours in cases of emergencies, raids, parades, drills, official functions and whenever their services are needed.

The permanent and pensionable post of Prisons Officer/Senior Prisons Officer carries salary in scale Rs 18,650 x 275 – 18,925 x 300 – 19,525 x 325 – 21,475 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 39,350 a month.

Appointment in a temporary capacity in the grade of Prisons Officer/Senior Prisons Officer carries a flat salary of Rs 18,650 a month.

IMPORTANT

1. **This Notice of Vacancy is available on the website of the Public Service Commission and Disciplined Forces Service Commission at <https://psc.govmu.org> and at the Enquiry Counters of (a) the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis and (b) the Office of the Public Service Commission and Disciplined Forces Service Commission, 7, Louis Pasteur Street, Forest Side and (c) the Chief Commissioner's Office, Port Mathurin, Rodrigues.**

2. **Candidates should not send any Application Form or letter of application to the Disciplined Forces Service Commission, but they should call in person as indicated at paragraph 3.3 above to apply.**

Date: 02 August 2024

Disciplined Forces Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.