Vacancy for the Post of Recovery Programme Officer (Economics)
Ministry of Environment, Sustainable Development
and Disaster and Beach Management

Applications are invited from qualified candidates who wish to be considered for appointment as Recovery Programme Officer (Economics) in the Ministry of Environment, Sustainable Development and Disaster and Beach Management.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

A. Candidates should possess a degree in Civil Engineering or Water Resource Management from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should –

   (i) reckon at least five years’ practical experience with climate related models, International Police Convention Centre (IPCC) tools, Geographic Information System (GIS) tools and their applications, with fair knowledge of geological and structural mapping;

   (ii) be able to work in a group of specialists on diverse fields and other stakeholders;

   (iii) possess technical expertise in structural approaches to risk mitigation;

   (iv) possess knowledge of disaster risk reduction related matters such as hazard mapping, impact assessment of flooding, inundation and landslides, risk mitigation projects;

   (v) have strong analytical and writing skills with a track record of producing high-quality written outputs and presenting them in public setting;

   (vi) possess strong interpersonal skills with ability to establish and maintain effective working relationships with people of different backgrounds;

   (vii) be able to work under pressure; and

   (viii) be computer literate.
NOTE

1. Candidates should produce written evidence of experience/knowledge claimed.

2. The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates.

3. The Commission reserves the right to convene only the best qualified candidates for interview.

IV. DUTIES AND SALARY

1. To be responsible to the Director Recovery for the performance of the following duties –

   (a) to contribute to the production and regular update of a complete hazard and vulnerability risk map for Mauritius and the Outer Islands;

   (b) to co-ordinate surveys of perceptions of risks and coping strategies for use in Local Disaster Planning;

   (c) to analyse research needs and manage the implementation of appropriate research programmes to support the work of the National Disaster Risk Reduction and Management Centre;

   (d) to co-ordinate with relevant state and private actors to ensure engagement between developers of corporate and residential sites and planning authorities to enhance the resilience and reduction of risks of disaster events;

   (e) to identify and promote the integration of specific technical disaster and risk management actions into cross-governmental strategies, policies and planning;

   (f) to collate, harmonise, synthenise and draft technical reports as necessary to fulfill the requirements of the National Disaster Risk Reduction and Management Strategic Framework and National Policy for Disaster Risk Reduction and Management.

   (g) to make specific and detailed recommendations on priority options for land management, structural and community preparedness investments to the management of risks of landslides and flooding, and of other climate-related risks as appropriate, based on desk studies, field visits and consultation with relevant stakeholders;

   (h) to ensure recovery operations, including adequate mitigation and prevention provisions, providing all necessary advice to stakeholders;
(i) to ensure mitigation programmes are aligned with risk assessments and integrated into government programmes;

(j) to establish technical indicators to track performance in mitigation/risk reduction;

(k) to work with relevant government departments to declare vulnerable areas and no build zones based on risk analysis and mapping;

(l) to provide resource inputs in development and delivery of training and capacity building programmes on the subject to enable user institutions and communities to translate climate information and apply decision support tools; and

(m) to ensure the work of the Recovery Team is co-ordinated within the Disaster Risk Reduction and Management Centre.

2. To use ICT in the performance of his duties.

3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Recovery Programme Officer (Economics) in the roles ascribed to him.

Note

The Recovery Programme Officer (Economics) will be required to work outside normal working hours including Saturdays, Sundays and Public Holidays and during cyclonic periods and other natural calamities and emergencies.

The permanent and pensionable post carries salary in scale Rs 23,675 × 750 – 29,675 × 900 – 34,175 × 1,200 – 37,775 × 1,500 – 52,775 a month plus salary compensation at approved rates.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Candidates already in the service should submit their application in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officers.
3. This advertisement together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

4. Candidates are encouraged to submit on-line application through the government web portal at http://www.govmu.org

5. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. **Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.**

VI. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 3.00 p.m. on 22 March 2016.**

Date: 02 March 2016

Public Service Commission, 7, Louis Pasteur Street, **FOREST SIDE.**