MAURITIUS PUBLIC SERVICE

Vacancies for Post of Architect/Senior Architect
Ministry of Public Infrastructure, National Development Unit, Land Transport and Shipping (Public Infrastructure Division)

Applications are invited from qualified candidates who wish to be considered for appointment as Architect/Senior Architect in the Ministry of Public Infrastructure, National Development Unit, Land Transport and Shipping (Public Infrastructure Division).

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

Candidates should:

(a) be registered as Professional Architect under Section 19 of the Professional Architects’ Council Act;

(b) have good knowledge of and experience in the design and supervision of building projects; and

(c) reckon experience in Computer Aided Design Software.

NOTE

1. Candidates should produce written evidence of knowledge/experience claimed.

2. Candidates should submit a copy of their registration certificate as Professional Architect together with their application form.

IV. DUTIES AND SALARY

1. To work under the general supervision and direction of Principal Architects for the following:

   (i) to design and supervise building projects;

   (ii) to arrange for surveys of sites of existing buildings;

   (iii) to liaise with other members of the building implementation team for preparation of drawings and supervision of projects;

   (iv) to assist in the monitoring of building projects and administration of building contracts;
(v) to participate in evaluation of tenders organised by the Departmental Tender Committee of the Ministry (Public Infrastructure Division); and

(vi) to attend all meetings/committees in connection with the above duties.

2. To use ICT in the performance of his duties.

3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Architect/Senior Architect in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 26,250 x 750 – 28,500 x 900 – 33,000 x 1,200 – 36,600 x 1,500 – 48,600 PB 50,100 x 1,500 – 54,600 a month.

V. **FRINGE BENEFITS**

Architects/Senior Architects are entitled to the following benefits:-

(a) 100% customs duty remission for the purchase of a car with petrol engine capacity of up to 1,500 c.c. once every seven years;

(b) loan facilities for the first purchase of a car equivalent to 21 months’ salary at 4% interest rate per annum refundable in 84 monthly instalments;

(c) a monthly travelling allowance of Rs 9,050 or mileage at the rate of Rs 5.40 per km together with a monthly commuted allowance of Rs 3,015 in case the officer performs official travelling during the month.

(d) passage benefits at the rate of 5% of annual salary drawn; and

(e) refund of the full amount of annual subscription fee with the Professional Architects’ Council subject to a maximum of Rs 5,720 annually.

VI. **MODE OF APPLICATION**

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest-Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Candidates already in the service should submit their application **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officers.
3. This advertisement together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.gov.mu

4. On-line application can also be submitted through the government web portal at http://www.gov.mu

5. Acknowledgement of applications will be made as far as possible by e-mail. Candidates are therefore encouraged to submit their e-mail address.

6. Candidates are advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.

VII. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 p.m. on Thursday 16 May 2013.

Date: 26 April 2013.

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.