PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 46 OF 2013

Vacancies for Post of Environment Officer
Ministry of Environment and Sustainable Development

Applications are invited from qualified officers of the Ministry of Environment and Sustainable Development who wish to be considered for appointment as Environment Officer in the Ministry.

II. QUALIFICATIONS

A. By selection from among officers in the grade of Environment Enforcement Officer who possess a degree from a recognised institution in one of the following subjects:

- Agriculture
- Botany
- Biochemistry
- Biology
- Chemistry
- Engineering (Chemical or Civil or Environmental)
- Environment and Coastal Management
- Climate Change Economics
- Environmental Science or Environmental Economics or Environmental Law or Ecology or Environmental Planning
- Geology
- Marine Science
- Urban Planning
- Sustainable Development

Or

any environment related discipline

OR

an equivalent qualification acceptable to the Public Service Commission

B. Candidates should be able to communicate effectively and work in teams.
NOTE

The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates.

III DUTIES AND SALARY

1 To perform the following duties-

(a) to examine and evaluate reports on environmental related issues submitted by different stakeholders and provide professional and technical advice accordingly;

(b) to provide technical input into the formation and review of policies, legislations, regulations, guidelines and procedures relating to environmental issues including Climate Change and Integrated Coastal Zone Management;

(c) to ensure consistent and professional application/implementation of all policies, conventions and legislations relating to environmental protection;

(d) to assist in the coordination of activities in connection with environmental disasters;

(e) to provide technical inputs and assist in the write up of documents for projects;

(f) to assist in the planning, co-ordinating, monitoring and implementing environmental projects which are being executed for/or by the Ministry and provide reports on status and outcomes;

(g) to provide inputs in the preparation of budget and monitor expenditure to ensure works and programs are undertaken in a cost effective manner;

(h) to carry out site visits/surveys and organise meetings/workshops whenever required;

(i) to carry out impact assessment on environmental projects;

(j) to carry out pollution control, noise nuisance, air quality management and other environmental monitoring;
(k) to provide information and attend cases in court and Tribunal or any other Environmental Institutions set up by law, whenever required;

(l) to record, examine and investigate environmental complaints and initiate any remedial action in compliance with the law;

(m) to carry out relevant research and analyse environmental issues and prepare appropriate reports thereon;

(n) to provide materials and assist in the preparation of briefs and other reports/documents on environmental issues;

(o) to develop and sustain partnership with groups, organisations and agencies in relation to environmental and Sustainable Development initiatives;

(p) to liaise and work collaboratively with the Police de l’Environnement and other stakeholders on environmental issues;

(q) to organise events and activities to raise awareness on environmental issues such as World Environment Day and World Ozone Day;

(r) to promote educational programmes and organise sensitisation programmes to enhance awareness on environmental issues to the target audience at relevant sites or through leaflets, websites, newsletters etc; and

(s) to act as secretary in technical committees.

2. To use ICT in the performance of his duties.

3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and the results expected from the Environment Officer in the roles ascribed to him.

Note

Environment Officers may be required to work outside normal working hours including Saturdays, Sundays and Public Holidays.

The permanent and pensionable post carries salary in the scale of Rs 24,425 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 52,775 a month. However, for the year 2013 and the year 2014, incumbents would draw salary at the discounted rate in accordance with the Master conversion Table of the Errors, Omissions and Anomalies Committee Report 2013.
IV. **MODE OF APPLICATION**

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the Offices of the Mauritius High Commission/Embassies overseas.

2. Applications should be submitted in **duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Permanent Secretary, Ministry of Environment and Sustainable Development.

3. This circular together with the application form (PSC Form 7) are available on the website of the Public Service Commission at [http://psc.gov.mu](http://psc.gov.mu).


5. Acknowledgement of applications will be made as far as possible by **e-mail**. Candidates are therefore encouraged to submit their e-mail address.

6. Candidates are advised to read carefully the “**NOTES AND INSTRUCTIONS TO CANDIDATES**” before filling in the application form. Care should be taken to fill in the application form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant.**

VI. **CLOSING DATE**

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 3.00 p.m on 25 November 2013**.

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Public Service Commission
7, Louis Pasteur Street
FOREST SIDE

Date: 04 November 2013