PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 4 OF 2017

Vacancy for Post of Director, Public Health and Food Safety
Ministry of Health and Quality of Life

Applications are invited from qualified officers of the Ministry of Health and Quality of Life who wish to be considered for appointment as Director, Public Health and Food Safety in the Ministry.

II. QUALIFICATIONS

By selection from among officers who reckon at least two years’ service in a substantive capacity in the grade of Deputy Director, Public Health and Food Safety and who:

(i) possess organising, supervisory and good communication skills; and

(ii) are able to lead a team of officers.

III. DUTIES AND SALARY

1. To be responsible to the Director, Health Services for the following:

   (a) all matters relating to environmental sanitation, communicable disease control, occupational health and industrial hygiene, quarantine services, food hygiene and inspection, including the proper administration, supervision and overall technical control of the work of the Health Inspectorate;

   (b) liaising with Authorities in and outside the Ministry of Health and Quality of Life concerned with problems of:

      (i) health, with particular regard to preventive aspects in the planning, organisation and implementation of overall integrated national health programmes; and

      (ii) food and food hygiene.

2. To act as coordinator of educational and training programmes initiated by the Ministry of Health and Quality of Life, such as helping to contact Lecturers, planning time tables, preparing hand-outs.

3. To mount and review in-service training programmes in the light of new developments.
4. To organise and supervise environmental health and food inspection.
5. To advise on the preparation of public health and food legislation.
6. To assist in the formulation of health and food hygiene policies.
7. To participate in health education programmes.
8. To attend to problems of major importance regarding public health and hygiene including food and food hygiene.
9. To sit on committees and attend meetings as representative of the Ministry.
10. To perform such cognate duties as may be assigned.

**NOTE**

The Director, Public Health and Food Safety is expected to work, as and when required, during week-ends, on Public Holidays and outside normal working hours.

The permanent and pensionable post carries salary in scale Rs 72,400 x 1,950 – 74,350 x 2,825 – 77,175 a month.

**IV. MODE OF APPLICATION**

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Applications should be submitted in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Senior Chief Executive, Ministry of Health and Quality of Life.

3. This circular together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at [http://psc.govmu.org](http://psc.govmu.org)

4. Candidates are encouraged to submit on-line application through the government web portal at [http://www.govmu.org](http://www.govmu.org)

5. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.
6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the Application Form. Care should be taken to fill in the Application Form correctly. Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant.

V. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 p.m. on Thursday 16 February 2017.

Date: 27 January 2017