Applications are invited from qualified candidates who wish to be considered for appointment as Manager, Broadcast in the National Assembly.

II. **AGE LIMIT**

Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. **QUALIFICATIONS**

A. Candidates should possess a degree in Broadcasting or Media Studies or Communication Studies from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should –

   (i) reckon at least five years’ post-qualification experience in a managerial position within the broadcast or media or communication industry;

   (ii) have a sound knowledge of latest media asset management, workflow engine, encoding and video play out systems;

   (iii) be familiar with Parliamentary practice and procedures;

   (iv) be able to work under pressure and meet tight deadlines;

   (v) have excellent leadership and managerial skills and the ability to manage technical staff and projects with ability to improve performance, output and quality;

   (vi) have knowledge of broadcasting norms, as applicable;

   (vii) possess integrity and be accountable;

   (viii) possess excellent interpersonal and communication skills; and

   (ix) be computer literate.

**Note**

1. Candidates should produce written evidence of experience/knowledge claimed.
2. The onus for the submission of written evidence of experience/knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence and of experience/knowledge claimed and of Equivalence Certificate, as appropriate, by the closing date.

3. The Commission reserves the right to convene only the best qualified candidates for interview.

IV. ROLE AND RESPONSIBILITIES

To be responsible to the Clerk of the National Assembly, for the coordination and smooth running of the Broadcast Unit in compliance with “Rules of Coverage” and other rules and guidelines issued by the Standing Broadcasting Committee and to give full, balanced, fair and accurate account of proceedings, with the aim of informing viewers about the work of the Assembly.

V. DUTIES AND SALARY

1. To lead, manage and operate the Broadcasting Unit, including the coordination of the strategic aspects of the operation in line with the “Rules of Coverage” and other rules and guidelines issued by the Standing Broadcasting Committee.

2. To manage and lead technical staff of the Broadcast Unit efficiently and to ensure effective supervision thereof.

3. To manage projects relating to broadcast activities.

4. To define and inspire quality work and effective communication.

5. To intervene and provide hands-on work intervention, as and when required.

6. To manage, maintain and update infrastructure on a network-wide basis.

7. To use latest media asset management, workflow engine, encoding and video play out systems.

8. To prepare and submit technical reports, as required.

9. To provide training and guidance to subordinate staff.

10. To use ICT in the performance of his duties.

11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Manager, Broadcast in the roles ascribed to him.
Note

The Manager, Broadcast will be required to work at staggered hours.

The permanent and pensionable post carries salary in scale Rs 38,350 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 62,950 a month.

VI. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commissions/Embassies overseas.

2. Candidates already in the service should submit their application in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officers.

3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

4. Candidates are encouraged to submit on-line application through the government web portal at http://www.govmu.org

5. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the Application Form. Care should be taken to fill in the Application Form correctly. Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant.

VII. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 p.m. on Tuesday 10 April 2018.

Date: 21 March 2018

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.