MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 57 OF 2017

Vacancies for Post of Development Control Officer
Ministry of Housing and Lands

Applications are invited from qualified candidates who wish to be considered for appointment as Development Control Officer in the Ministry of Housing and Lands.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

Candidates should –

A. possess a diploma in Town and Country Planning from a recognised institution or an equivalent qualification acceptable to the Public Service Commission; and

B. be computer literate.

NOTE

1. Candidates should produce written evidence of knowledge claimed.

2. The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.

3. The Commission reserves the right to convene only the best qualified candidates for interview.

IV. DUTIES AND SALARY

1. To carry out site visits and land use surveys, as and when required.

2. To provide information regarding the provisions in Outline Planning Schemes, zoning, application procedures and current planning policy guidances.

3. To read and interpret blueprints, maps, plans, sketches, diagrams and planning regulations, while assisting Professional Planners and/or responding to general enquiries.

4. To prepare correspondence, reports and other materials.
5. To process planning applications in compliance with established principles and planning regulations.

6. To assist in the preparation and revision of development plans.

7. To provide technical support to Professional Planners by conducting research, and preparing maps and graphics with respect to planning applications.

8. To effect simple mathematical operations in all units of measure and to compute rate, ratio and percentage in relation to planning applications.

9. To respond to requests and enquiries in relation to planning issues from the general public.

10. To use ICT in the performance of his duties.

11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Development Control Officer in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 19,575 x 475 – 21,950 x 625 – 23,200 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 42,325 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Candidates already in the service should submit their application in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officer.

3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

4. Candidates are encouraged to submit online application through the government web portal at http://www.govmu.org

5. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.
6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant.**

VI. **CLOSING DATE**

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 3.00 p.m. on Monday 14 August 2017.**

Date: 25 July 2017