Applications are invited from qualified candidates who wish to be considered for appointment as Disaster Monitoring Officer in the Ministry of Social Security, National Solidarity, and Environment and Sustainable Development (Environment and Sustainable Development Division).

II. **AGE LIMIT**

Candidates, unless already in the service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. **QUALIFICATIONS**

A. Candidates should possess a degree in Physics or Mathematics or Environmental Studies from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should –
   (i) reckon at least five years’ experience in the implementation of programmes and activities relating to monitoring of climatic concerns and weather patterns;
   (ii) possess good analytical skills;
   (iii) possess good interpersonal skills with ability to establish and maintain effective working relationships with people of different backgrounds;
   (iv) be able to work under pressure; and
   (v) be computer literate.
NOTE

1. Candidates should produce written evidence of experience/knowledge claimed.

2. **The onus for the submission of written evidence of experience/knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of experience/knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**

3. The Commission reserves the right to convene only the best qualified candidates for interview.

IV. DUTIES AND SALARY

1. To be responsible to the Director Response for the performance of the following duties-

   (a) to act as primary link between the National Disaster Risk Reduction and Management Centre and the Mauritius Meteorological Services in the monitoring of climatic concerns and weather patterns;

   (b) to ensure close collaboration and co-ordination with key stakeholders in disaster monitoring systems nationally, regionally and globally, as and when required;

   (c) to provide timely strategic advice on disaster threats both before and during a response;

   (d) to work closely with the ICT Specialist (Response) and the Information and Communication Manager (Response Team) in the design and implementation of early warnings and alert systems to ensure clarity of messaging and information;

   (e) to evaluate the various programmes and activities relating to the monitoring and forecasting of disasters against policies and objectives set and make recommendations accordingly;

   (f) to implement a comprehensive system for monitoring and forecasting of disaster events by using solid analytical base and design;

   (g) to work with Preparedness and Technical Programme teams to ensure consistency in approach for training and education, as and when required;
(h) to ensure timely and efficient release of alerts and warnings to the public;

(i) to provide input, as and when required, for inclusion in the National Disaster Risk Reduction and Management Plan and into programmes of public information and education on the mitigation of, preparedness for, response to and recovery from disasters, and

(j) to develop and implement national policies to foster and promote the efficient response to and relief from disaster events.

2. To use ICT in the performance of his duties.

3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Disaster Monitoring Officer in the roles ascribed to him.

Note

The Disaster Monitoring Officer will be required to work outside normal working hours including Saturdays, Sundays and Public Holidays and during cyclonic periods and other natural calamities and emergencies.

The permanent and pensionable post carries salary in scale Rs 25,525 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 56,450 a month.

V MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Candidates already in the service should submit their application in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officer.

3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

4. Candidates are encouraged to submit on-line application through the government web portal at http://www.govmu.org
5. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant.**

**VI. CLOSING DATE**

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 3.00 p.m. on Monday 02 October 2017.**

Public Service Commission 7, Louis Pasteur Street, **FOREST SIDE.**

Date: 12 September 2017