

MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 103 OF 2016

Enlistment as Trainee Court Officer

The Judiciary

Applications are invited from qualified candidates who wish to be considered for enlistment as Trainee Court Officer in the Judiciary.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their **40th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

Candidates should –

- A.** possess a Cambridge Higher School Certificate or Passes in at least two subjects obtained on one certificate at the General Certificate of Education “Advanced Level” or an equivalent qualification acceptable to the Public Service Commission; and
- B.** be computer literate.

NOTE

1. Candidates should produce written evidence of knowledge claimed.
2. **The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered failing the non-submission of Equivalence Certificate, as appropriate, by the closing date.**
3. The Commission reserves the right to convene **only** the best qualified candidates for interview.

IV. CONDITIONS OF TRAINING AND ALLOWANCE

Trainee Court Officers will be required to undergo training for a period of at least one year, both theoretical and practical including on-the-job training in all aspects of the work of a Court Officer.

During the training period, Trainee Court Officers will draw an allowance in scale Rs 14,325 x 275 – 14,875 a month.

On satisfactory completion of their training and on being favourably reported upon, Trainee Court Officers will be eligible for appointment to the grade of Court Officer, as and when vacancies occur. The post of Court Officer carries salary in scale Rs 16,400 x 325 – 17,700 x 375 – 19,575 x 475 – 21,950 x 625 – 23,200 x 775 – 32,500 x 925 – 35,275 a month.

V. **BOND**

The selected candidates will be required, after serving a satisfactory trial period of fifteen days, to enter into a bond (which will start as from the date of enlistment) together with two sureties in the sum of **one hundred and eighty-six thousand and two hundred and twenty-five rupees (Rs 186,225)** to the effect that they will follow and complete the training and serve the Judiciary for a period of three years as from the date of appointment in the grade of Court Officer.

VI. **MODE OF APPLICATION**

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues.
2. Candidates already in the service should submit their application **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officers.
3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<http://psc.govmu.org>**
4. Candidates are encouraged to submit on-line application through the government web portal at **<http://www.govmu.org>**
5. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are therefore advised to submit their e-mail address.
6. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant.**

VII. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 3.00 p.m. on Monday 21 November 2016.**

Date: 08 November 2016

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.