Vacancies for Post of Senior Coach
Ministry of Youth and Sports

Applications are invited from qualified officers of the Ministry of Youth and Sports who wish to be considered for appointment as **Temporary** Senior Coach in the Ministry.

II. **QUALIFICATIONS**

By selection from among officers in the grade of Coach who reckon at least five years’ service in a substantive capacity in the grade or at least five years’ service in a substantive capacity in the former grade of Coach (Swimming) and who –

(a) possess good administrative and organising skills;

(b) possess good communication and interpersonal skills; and

(c) have the ability to work effectively as a team leader.

**NOTE**

Selected candidates will be appointed in a temporary capacity in the first instance and will be required to undergo training, both theoretical and practical, in all aspects of sports discipline for a period of at least six months, as approved and arranged by the Ministry, leading to the award of a “Brevet d'Etat de Cadre Sportif in Sports Management”. On successful completion of the training, they will be considered for appointment as Senior Coach in a substantive capacity.

III. **DUTIES AND SALARY**

1. To be responsible for –

   (i) the day-to-day management of sports infrastructure including matters relating to staff and maintenance/repairs on sports infrastructure; and

   (ii) the activities of all people involved in coaching and remunerated by the Ministry and the Mauritius Sports Council.

2. To submit proposals for training, organise and implement training programmes for Coaches of the Ministry and those employed by the relevant Federations.

3. To advise on matters concerning the effective development and promotion of various sports disciplines among the public in general.

4. To supervise and co-ordinate the work of Coaches.

5. To take charge of sports infrastructure, as and when required.
6. To prepare work programmes of Coaches.
7. To act as liaison officer between the Ministry and the relevant Federations.
8. To run training sessions in sports disciplines and in connection with activities, at community, regional, national and international levels.
9. To motivate the public to participate in sports activities.
10. To use ICT in the performance of his duties.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Coach in the roles ascribed to him.

**Note**

Senior Coaches will be required to work at staggered hours.

The permanent and pensionable post carries salary in scale Rs 22,175 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 40,775 a month plus salary compensation at approved rates.

**IV. MODE OF APPLICATION**

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner's Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Applications should be submitted **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Permanent Secretary, Ministry of Youth and Sports.

3. This circular together with the application form (PSC Form 7) are available on the website of the Public Service Commission at [http://psc.govmu.org](http://psc.govmu.org)

4. Candidates are encouraged to submit on-line application through the government web portal at [http://www.govmu.org](http://www.govmu.org)

5. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are therefore advised to submit their e-mail address.

6. Candidates are also advised to read carefully the "**NOTES AND INSTRUCTIONS TO CANDIDATES**" before filling in the application form. Care should be taken to fill in the application form correctly. **Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.**
V. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 p.m. on Friday 05 February 2016.

Date: 22 January 2016