Applications are invited from qualified candidates who wish to be considered for appointment as Assistant Transport Planner in the National Transport Authority.

II. **AGE LIMIT**

Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. **QUALIFICATIONS**

A. Candidates should have passed the final examination of the Chartered Institute of Transport (London) or the final examination of the Chartered Institute of Logistics and Transport (UK) leading to Chartered Membership or possess an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should –

   (i) be resourceful and possess problem-solving skills;

   (ii) be proactive;

   (iii) possess communication and interpersonal skills; and

   (iv) be computer literate.

**NOTE**

1. Candidates should produce written evidence of knowledge claimed.

2. **The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates.**

3. The Commission reserves the right to convene only the best qualified candidates for interview.

IV. **ROLE AND RESPONSIBILITIES**

To undertake and prepare a range of transport related studies and assist in the formulation of transport policies and other related issues.
V. **DUTIES AND SALARY**

1. To be responsible to the Transport Planner for the performance of the following duties –

   (i) to investigate on the cost structure of land transport systems, including the identification of economic and social costs, fares, tariffs and subsidies;

   (ii) to compile and analyse returns of checks made on bus garages;

   (iii) to examine requests for new land transport facilities, bus stops stands and pull-ins;

   (iv) to compile, in consultation with bus operators, time tables and fares tables for submission to the National Transport Authority;

   (v) to prepare reports relating to transport issues including demands for new bus and school bus services and taxi requirements;

   (vi) to train staff in the Planning Section and supervise their work;

   (vii) to represent the Authority on committees and liaise with other organisations, as and when required; and

   (viii) to attend Court/Tribunal whenever necessary.

2. To use ICT in the performance of his duties.

3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Assistant Transport Planner in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 23,675 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 52,775 a month plus salary compensation at approved rates.

VI. **FRINGE BENEFITS**

The Assistant Transport Planner is entitled to the following benefits:

(a) 70% duty exemption for the purchase of a car with petrol engine capacity of up to 1400 c.c. once every seven years;

(b) loan facilities for the first purchase of a car equivalent to 21 months’ salary with interest at the prevailing repo-rate, refundable in 84 monthly instalments; and

(c) passage benefits at the rate of 5% of the annual salary drawn.
VII. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest-Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Candidates already in the service should submit their application in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/ Responsible Officers.

3. This advertisement together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

4. Candidates are encouraged to submit on-line application through the government web portal at http://www.govmu.org

5. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.

VIII. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 p.m. on Monday 10 August 2015.

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.

Date: 21 July 2015