**MAURITIUS PUBLIC SERVICE**

**PUBLIC ADVERTISEMENT NO. 80 of 2026**

**Vacancy for Post of Parliamentary ICT Support Officer**
**National Assembly**

Applications are invited from qualified candidates who wish to be considered for appointment as Parliamentary ICT Support Officer in the National Assembly.

## II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their **45th** birthday by the closing date for the submission of applications.

## III. QUALIFICATIONS

A. A Cambridge Higher School Certificate or Passes in at least two subjects obtained at one certificate at General Certificate of Education "Advanced Level".

B. A Certificate in Information Technology or Computer Studies.

C. Candidates should –

(i) reckon at least six months practical experience in Computer Operations;

(ii) be able to install and configure ICT equipment including software; and

(iii) possess effective communication and interpersonal skills.

OR

Equivalent qualifications to A and B above acceptable to the Public Service Commission.

**NOTE**

The Parliamentary ICT Support Officer may be required to follow appropriate courses/undergo training to upgrade his ICT knowledge and skills.

**Note**

1. Candidates should produce written evidence of experience claimed.

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2. **The onus for the submission of written evidence of experience claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests with the candidates. Applications will not be considered in case of non-submission of written evidence of experience claimed and Equivalence Certificate, as appropriate, by the closing date.**

3. Candidates may be required to take part in a written examination.

4. The Commission reserves the right:

   (i) to convene **only** the best qualified candidates for interview; and

   (ii) not to make any appointment following this advertisement.

## IV. DUTIES AND SALARY

1. To assist the Parliamentary ICT Officer in his duties and to deputise for him whenever required.
2. To install and configure common PC-related software and provide preventive measures and technical support thereon.
3. To operate computer systems including running of processes, handling of inputs, production of outputs, performing back-ups and keeping records thereof.
4. To comply with and promote applicable security standards in relation to computer systems.
5. To commission IT equipment.
6. To use ICT in the performance of his duties.
7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Parliamentary ICT Support Officer in the roles ascribed to him.

**Note**

The Parliamentary ICT Support Officer is required to work at staggered hours.

The permanent and pensionable post carries salary in scale Rs 26,045 x 300 – 26,945 x 320 – 28,865 x 350 – 30,965 x 400 – 31,765 x 425 – 33,040 x 560 – 35,840 x 725 – 37,290 x 925 – 39,140 x 970 – 46,900 x 1,050 – 47,950 a month.

Appointment in a temporary capacity carries a flat salary of Rs 26,045.

However, for the year 2026, the discounted initial salary would be Rs 24,216.

## V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.

2. Candidates already in the service **should** submit their Application Form **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising Officer/Responsible Officer.

3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **https://psc.govmu.org**

4. Acknowledgement of applications will be made, as far as possible, by **e-mail.** Candidates are, therefore, advised to submit their e-mail address.

5. Candidates are also advised to read carefully the **"NOTES AND INSTRUCTIONS TO CANDIDATES"** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

## VI. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours *(local time)* on Tuesday 24 November 2026**. Application Forms received after the specified closing date and time will **not** be considered.

Public Service Commission,
7, Louis Pasteur Street,
**FOREST SIDE.**

**Date: 04 November 2026**