**PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 72 OF 2026**

**Vacancy for Post of Principal Electoral Officer**
**Office of the Electoral Commissioner**

Applications are invited from qualified officers of the Office of the Electoral Commissioner who wish to be considered for appointment as Principal Electoral Officer in the Office of the Electoral Commissioner.

## II. QUALIFICATIONS

By selection from among officers in the grade of Senior Electoral Officer who –

(i) possess a degree in Legal Studies or Legal Studies and Management or Law or Public Administration and Management or Law and Management or Management with Law from a recognised institution or an equivalent qualification acceptable to the Public Service Commission;

(ii) reckon at least one year's service in a substantive capacity in the grade;

(iii) are familiar with the provisions of the Constitution of Mauritius, the Rodrigues Regional Assembly Act and the Rodrigues Regional Assembly Elections Regulations and all Acts, Regulations and Orders pertaining to registration of electors, conduct of elections and related matters, and with all related legal rulings as may be given from time to time;

(iv) possess good supervisory and organising skills; and

(v) possess good interpersonal and communication skills.

**NOTE**

**The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests with the candidates. Applications will not be considered in case of non-submission of Equivalence Certificate by the closing date.**

## III. ROLE AND RESPONSIBILITIES

To assist the Electoral Commissioner, the Chief Electoral Officer and the Deputy Chief Electoral Officer in the fair and impartial administration of elections and other important aspects of the electoral system in Mauritius and Rodrigues.

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## IV. DUTIES AND SALARY

1. To be responsible to the Electoral Commissioner for the –

   (i) general supervision of registration of electors, National Assembly, Local Government and Rodrigues Regional Assembly Elections and all duties connected therewith;

   (ii) coordination of the work of Registration Officers and Returning Officers; and

   (iii) conception and preparation of instructions for the guidance of Registration Officers and Returning Officers and their subordinate staff.

2. To assist the Chief Electoral Officer and the Deputy Chief Electoral Officer on legal matters, including laws, regulations and the preparation of court cases and to ensure follow-up with the Attorney-General's Office.

3. To be responsible for –

   (i) the preparation of election reports after each election; and

   (ii) all sensitisation campaigns related to voter registration and elections.

4. To liaise with the Central Informatics Bureau on all ICT related matters, including software and hardware maintenance and application software upgrades of the computerised system of the Office of the Electoral Commissioner.

5. To assist the Chief Electoral Officer and the Deputy Chief Electoral Officer in the discharge of their duties.

6. To monitor redistribution and description of electoral areas, after consultation with the Chief Electoral Officer and Deputy Electoral Officer.

7. To provide training and coaching to subordinate staff.

8. To attend meetings, as and when required.

9. To use ICT in the performance of his duties.

10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Principal Electoral Officer in the roles ascribed to him.

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**Note**

Principal Electoral Officers will be required to work at staggered hours.

The permanent and pensionable post carries salary in scale Rs 57,400 x 1,450 – 58,850 x 1,750 – 62,350 x 1,850 – 67,900 x 1,900 – 75,500 x 2,250 – 86,750 x 2,500 – 91,750 a month.

However, for the year 2026, the discounted initial salary would be Rs 54,105.

## V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.

2. Application Forms should be submitted **in duplicate,** the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Electoral Commissioner.

3. This circular together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **https://psc.govmu.org**

4. Acknowledgement of applications will be made, as far as possible, by **e-mail.** Candidates are, therefore, advised to submit their e-mail address.

5. Candidates are also advised to read carefully the **"NOTES AND INSTRUCTIONS TO CANDIDATES"** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

## VI. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours *(local time)* on Tuesday 03 November 2026**. Application Forms received after the specified closing date and time will **not** be considered.

Public Service Commission,
7, Louis Pasteur Street,
**FOREST SIDE.**

**Date: 14 October 2026**