

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 77 OF 2026

Vacancy for Post of Senior Commercial Officer **Ministry of Commerce and Consumer Protection**

Applications are invited from qualified officers of the Ministry of Commerce and Consumer Protection who wish to be considered for appointment as Senior Commercial Officer in the Ministry.

II. QUALIFICATIONS

By selection from among officers in the grade of Commercial Officer who -

- (i) reckon at least four years' service in a substantive capacity in the grade;
- (ii) are conversant with all commercial and trade laws as well as with custom procedures; and
- (iii) possess leadership skills and the ability to motivate a team of officers.

III. ROLE AND RESPONSIBILITIES

To take charge of the Import Division and be responsible for its efficient operation and administration.

IV. DUTIES AND SALARY

1. To be responsible for the day-to-day activities of the Import Division.
2. To supervise –
 - (a) the work of junior officers;
 - (b) the granting of authorisation to take delivery of controlled goods from the Mauritius Revenue Authority (Customs) by Commercial Officers; and
 - (c) the verification of controlled goods carried out by Commercial Officers at the Mauritius Revenue Authority (Customs) and at warehouses of importers.
3. To scrutinise applications for import permits and supervise the issue of import permits thereof.
4. To control the activities of dealers in second-hand motor vehicles and to submit reports thereof.
5. To compile and analyse relevant statistics and submit import and export figures of rough diamonds to the Kimberley Process Secretariat.

6. To advise on policy formulation relating to imports and the local trade.
7. To assist in the preparation of relevant Business and trade legislations.
8. To organise training programmes for officers of the Commercial Cadre.
9. To represent the Ministry on appropriate committees.
10. To use ICT in the performance of his duties.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Commercial Officer in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 43,990 x 970 – 46,900 x 1,050 – 49,000 x 1,100 – 54,500 x 1,450 – 58,850 x 1,750 – 62,350 x 1,850 – 67,900 x 1,900 – 69,800 a month.

However, for the year 2026, the discounted initial salary would be Rs 41,735.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application **electronically** via the website of the Public Service Commission at the following address: **<https://psc.govmu.org>**
2. Candidates are requested to follow the procedures that can be accessed through the **“How to Apply”** option on the above address.
3. Candidates **should** also submit a printed copy of their Application Form, **duly signed**, through the Permanent Secretary, Ministry Commerce and Consumer Protection.
4. For any queries regarding **Maupass**, the Government Online Centre (GOC) may be contacted on the e-mail address **support@goc.govmu.org** or on phone number **454 9955**.
5. For **other queries**, the helpdesk of the Public Service Commission may be contacted on the e-mail address **pdsc@govmu.org** or phone number **670 9705** or fax number **670 3417**.
6. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to PSC Circular Notes)”** before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Online Applications should be submitted **not later than 15 00 hours (local time) on Monday 16 November 2026**. Applications received after the specified closing date and time will **not** be considered.

Date: 27 October 2026

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.