

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 65 OF 2026

Vacancy for Post of Deputy Official Receiver
Ministry of Finance
(Corporate and Business Registration Department)

Applications are invited from qualified officers who wish to be considered for appointment as Deputy Official Receiver in the Corporate and Business Registration Department of the Ministry of Finance.

II. QUALIFICATIONS

A. By selection from among –

- (a) officers in the grade of Chief Compliance Officer who reckon at least three years' service in a substantive capacity in the grade and who –
 - (i) possess a diploma in Law or Legal Studies or Finance or Accountancy or Commerce from a recognised institution or an equivalent qualification acceptable to the Public Service Commission; and
 - (ii) have a thorough knowledge of the provisions of the Insolvency Act.

AND

- (b) candidates who –
 - (i) possess a degree in Law or Legal studies or Finance or Accountancy or Commerce from a recognised institution or an equivalent qualification acceptable to the Public Service Commission;
 - (ii) have a thorough knowledge of the provisions of the Companies Act and the Insolvency Act; and
 - (iii) are computer literate.

B. Candidates should –

- (i) reckon at least three years' experience in insolvency matters;
- (ii) be conversant with the Government machinery, processes and functions;
- (iii) possess strong administrative and managerial abilities and leadership qualities; and
- (iv) have good communication and interpersonal skills.

NOTE

1. Candidates should produce written evidence of experience/knowledge claimed.
2. **The onus for the submission of written evidence of experience/knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests with the candidates. Applications will not be considered in case of non-submission of written evidence of experience/knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**
3. Candidates may be required to take part in a written examination.
4. The Commission reserves the right:
 - (i) to convene **only** the best qualified candidates for interview; and
 - (ii) not to make any appointment following this advertisement.

III. ROLE AND RESPONSIBILITIES

To assist the Official Receiver in the execution of his duties as laid down in the relevant legislations.

IV. DUTIES AND SALARY

1. To be responsible to the Registrar of Companies/Director of the Insolvency Service.
2. To assist the Official Receiver in the performance of his duties as laid down in the Insolvency Act, which include amongst others –
 - (a) to fulfill the duties of Interim Receiver of a debtor's property;
 - (b) to be the trustee of a bankrupt's estate vested in him;
 - (c) to convene and chair meetings of creditors in bankruptcy cases and meetings of creditors and contributories in winding-up cases;
 - (d) to act as Liquidator/Provisional Liquidator;
 - (e) to conduct private examinations of debtors and of other persons, as required;
 - (f) to present evidence and conduct the examination of the debtor and other witnesses in a public examination before Court;
 - (g) to prepare and file such reports in Court or with the Registrar of Companies/Director of the Insolvency Service, as may be required;
 - (h) to levy such fees as determined under law; and

- (i) to represent the Registrar of Companies/Director of the Insolvency Service in Court.
3. To use ICT in the performance of his duties.
4. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Deputy Official Receiver in the roles ascribed to him.

Note

The Deputy Official Receiver may be required to work outside normal working hours including Saturdays, Sundays and Public Holidays.

The permanent and pensionable post carries salary in scale Rs 40,110 x 970 – 46,900 x 1,050 – 49,000 x 1,100 – 54,500 x 1,450 – 58,850 x 1,750 – 62,350 x 1,850 – 67,900 x 1,900 – 75,500 x 2,250 – 77,750 a month.

However, for the year 2026, the discounted initial salary would be Rs 38,062.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. Application Forms should be submitted **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Registrar of Companies.
3. This circular together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
5. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Tuesday 06 October 2026.** Application Forms received after the specified closing date and time will **not** be considered.

Date: 16 September 2026

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.