

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 64 OF 2026

Vacancy for Post of Principal Licensing/Registration Officer **National Land Transport Authority** **Ministry of Land Transport**

Applications are invited from qualified officers who wish to be considered for appointment as Principal Licensing/Registration Officer in the National Land Transport Authority of the Ministry of Land Transport.

II. QUALIFICATIONS

By selection from among officers in the grade of Licensing/Registration Officer/Senior Licensing/Registration Officer who reckon at least four years' service in a substantive capacity in the grade and who -

- (i) are fully conversant with legislation relating to Licensing/Registration;
- (ii) possess good organising, administrative and supervisory skills;
- (iii) are customer-oriented; and
- (iv) have the ability to lead and motivate a team of officers.

III. ROLE AND RESPONSIBILITIES

To be responsible for the management and control of the Licensing and Registration sections.

IV. DUTIES AND SALARY

1. To deal with applications for judicial review in respect of licensing and registration issues.
2. To advise the Commissioner on petitions regarding any fee, including any fine, leviable by the Commissioner.
3. To advise the Transport Controller/Administrative Manager on licensing and registration matters.
4. To ensure that licence and registration fees are levied according to legislation in force.
5. To supervise the preparation and processing of data to be fed into the computerised system of the organisation.
6. To prepare information and reports concerning licensing and registration, as and when required.

7. To attend Court, as and when required.
8. To guide, supervise and coordinate the work of subordinate staff.
9. To be responsible for the training of subordinate staff.
10. To deal with difficult aspects of registration/licensing duties.
11. To use ICT in the performance of his duties.
12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Principal Licensing/Registration Officer in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 41,080 x 970 – 46,900 x 1,050 – 49,000 x 1,100 – 54,500 x 1,450 – 58,850 x 1,750 – 62,350 a month.

However, for the year 2026, the discounted initial salary would be Rs 38,980.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application **electronically** via the website of the Public Service Commission at the following address: **<https://psc.govmu.org>**
2. Candidates are requested to follow the procedures that can be accessed through the **“How to Apply”** option on the above address.
3. Candidates **should** also submit a printed copy of their Application Form, **duly signed**, through the Permanent Secretary, Ministry of Land Transport.
4. For any queries regarding **Maupass**, the Government Online Centre (GOC) may be contacted on the e-mail address **support@goc.govmu.org** or on phone number **454 9955**.
5. For **other queries**, the helpdesk of the Public Service Commission may be contacted on the e-mail address **pdsc@govmu.org** or phone number **670 9705** or fax number **670 3417**.
6. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to PSC Circular Notes)”** before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Online Applications should be submitted **not later than 15 00 hours (local time) on Thursday 22 October 2026.** Applications received after the specified closing date and time will **not** be considered.

Date: 02 October 2026

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.