

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 11 OF 2026

Vacancy for Post of NCD Coordinator
Ministry of Health and Wellness

Applications are invited from qualified officers of the Ministry of Health and Wellness who wish to be considered for appointment as NCD Coordinator in the Ministry.

II. QUALIFICATIONS

By selection from among officers in the grade of Community Physician who reckon at least four years' service in a substantive capacity in the grade and who –

- (i) have good organising and managerial abilities;
- (ii) possess excellent communication and interpersonal skills; and
- (iii) possess effective leadership and supervisory skills.

III. ROLE AND RESPONSIBILITIES

To be responsible to the Regional Public Health Superintendent for the implementation, monitoring, co-ordination and evaluation of Non-Communicable Disease (NCD) projects, programmes and activities in a health region.

IV. DUTIES AND SALARY

1. To be directly responsible for the smooth running of the NCD units in a health region.
2. To supervise NCD and Diabetes Clinics at Primary Health Care level.
3. To supervise activities relating to Health Information, Education and Communication (HIEC) and Nutrition at regional level.
4. To implement and supervise NCD programmes.
5. To co-ordinate all health promotion activities related to Non-Communicable Diseases (NCDs) and Diabetes.
6. To promote community participation in NCD/Diabetes programmes.
7. To participate in research activities in the field of NCDs/Diabetes.
8. To submit regular comprehensive reports in collaboration with NCD and Health Promotion Unit on the follow-up of School Health programme and NCD Screening programme within the health region.

9. To organise ongoing training for health care personnel.
10. To conduct medical audit of the management of NCDs/Diabetes in Primary Health Care Centres.
11. To participate in radio and TV Health Education programmes on NCDs.
12. To provide technical input for the production of Health Education materials.
13. To co-ordinate at regional level, the compilation of appropriate registers of NCDs/Diabetes.
14. To use ICT in the performance of his duties.
15. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the NCD Coordinator in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 84,500 x 2,250 – Rs 86,750 x 2,500 – Rs 94,250 x 2,750 – Rs 102,500 x 3,750 – Rs 110,000 x 4,000 – Rs 122,000 a month.

Appointment in a temporary capacity carries a flat salary of Rs 84,500. However, for the year 2026, the discounted flat salary would be Rs 78,950.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application **electronically** *via* the website of the Public Service Commission at the following address:
<https://psc.govmu.org>
2. Candidates are requested to follow the procedures that can be accessed through the **“How to Apply”** option on the above address.
3. Candidates **should** also submit a printed copy of their Application Form, **duly signed**, through the Senior Chief Executive, Ministry of Health and Wellness.
4. For any queries regarding **Maupass**, the Government Online Centre (GOC) may be contacted on the e-mail address **support@goc.govmu.org** or on phone number **454 9955**.
5. For **other queries**, the helpdesk of the Public Service Commission may be contacted on the e-mail address **pdsc@govmu.org** or phone number **670 9705** or fax number **670 3417**.

6. Candidates are also advised to read carefully the “**NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to PSC Circular Notes)**” before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Online Applications should be submitted **not later than 15 00 hours (local time) on Monday 13 April 2026**. Applications received after the specified closing date and time will **not** be considered.

Date: 24 March 2026

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.