

MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 11 OF 2026

Vacancy for the Post of Monitoring and Evaluation Officer

Ministry of Gender Equality and Family Welfare

Applications are invited from qualified candidates who wish to be considered for appointment as Monitoring and Evaluation Officer in the Ministry of Gender Equality and Family Welfare.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their **45th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

- A. A degree in Finance or Economics or Statistics or Project Management from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.
- B. Candidates should-
- (i) possess effective interpersonal and communication skills;
 - (ii) be proactive; and
 - (iii) be computer literate.

NOTE

1. Candidates should produce written evidence of knowledge claimed.
2. **The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualification Authority) rests with the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**
3. Candidates may be required to take part in a written examination.
4. The Commission reserves the right:
 - (i) to convene **only** the best qualified candidates for interview; and
 - (ii) not to make any appointment following this advertisement.

IV. DUTIES AND SALARY

1. To report and to be responsible to the Head, Planning and Research Unit for the performance of his duties.
2. To provide technical support to the Planning and Research Unit –
 - (i) in the evaluation of all existing programmes and plans including gender-based programmes; and
 - (ii) in redesigning, monitoring and reviewing the Ministry's plans and all projects, activities, expenditures and progress towards achieving project output.
3. To build capacity and support the Ministry regarding planning, monitoring and evaluation.
4. To assist in developing tools and terms of reference for baseline surveys/evaluation of development programmes/projects and/or any research to be undertaken by the Ministry.
5. To supervise baseline surveys/evaluation exercises.
6. To provide information and statistics to the Coordinators for the preparation of progress reports.
7. To organize and conduct training on monitoring and evaluation for technical staff.
8. To follow-up on a timely basis, the progress of outputs versus plans, by coordinating with relevant organisations for feedback and programme reports.
9. To set up a functional monitoring and evaluation system with a view to ensuring the effectiveness of the Ministry's programmes and projects.
10. To coordinate, process and compile evidence of good practices through proper assessment and documentation of best practices.
11. To use ICT in the performance of his duties.
12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Monitoring and Evaluation Officer in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 37,290 x 925 – 39,140 x 970 – 46,900 x 1,050 – 49,000 x 1,100 – 54,500 x 1,450 – 58,850 x 1,750 – 62,350 x 1,850 – 67,900 x 1,900 – 75,500 x 2,250 – 77,750 a month.

However, for the year 2026, the discounted initial salary would be Rs 35,353.

V. **MODE OF APPLICATION**

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. Candidates already in the service **should** submit their Application Form **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising Officer/Responsible Officer.
3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
5. Candidates are also advised to read carefully the "**NOTES AND INSTRUCTIONS TO CANDIDATES**" before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. **CLOSING DATE**

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Monday 06 April 2026.** Application Forms received after the specified closing date and time will **not** be considered.

Date: 17 March 2026

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.