

MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 30 OF 2026

Vacancy for Post of Manager, Operations Support Services
Ministry of Health and Wellness

Applications are invited from qualified candidates who wish to be considered for appointment as Manager, Operations Support Services in the Ministry of Health and Wellness.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their **45th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

A. By selection from among candidates who possess –

- (i) a degree in Engineering Management or Logistics and Transport Management from a recognised institution; and
- (ii) a Master's Degree in Engineering Management or Logistics and Transport Management from a recognised institution.

OR

Equivalent qualifications to A (i) and A (ii) above acceptable to the Public Service Commission.

B. Candidates should –

- (i) reckon at least five years' experience in Logistics and Transport Management;
- (ii) possess leadership qualities, sound analytical and organisational skills;
- (iii) possess good interpersonal and communication skills;
- (iv) have the ability to meet tight deadlines;
- (v) be consistently committed to quality service delivery; and
- (vi) be computer literate.

NOTE

1. Candidates should produce written evidence of experience/knowledge claimed.

2. **The onus for the submission of written evidence of experience/knowledge claimed and equivalence of qualifications (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests with the candidates. Applications will not be considered in case of non-submission of written evidence of experience/knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**
3. Candidates may be required to take part in a written examination.
4. The Commission reserves the right:
 - (i) to convene **only** the best qualified candidates for interview; and
 - (ii) not to make any appointment following this advertisement.

IV. ROLE AND RESPONSIBILITIES

To assist the Senior Manager, Operations Support Services in the planning, organising and ensuring effective management of the Department of Operations Support Services, mechanical and carpentry workshops and Transport Division at hospitals and other health institutions.

V. DUTIES AND SALARY

1. To be responsible for the overall management of the Department of Operations Support Services Division, mechanical and carpentry workshops.
2. To assist in matters relating to the formulation of policies relating to the management of logistics for the hospital services.
3. To plan and advise on future acquisition of logistics for the Transport Division and the mechanical and carpentry workshops.
4. To plan and organise logistics support in the minor renovation, extension and repair works of hospitals and other health infrastructure.
5. To provide technical advice in the preparation of maintenance plans and in the drafting of maintenance schedules for maintenance work at hospitals and other health institutions.
6. To work in close collaboration with heads of hospitals/units, Co-ordinators, Operations Support Services and assist them in improving services in the maintenance workshops.
7. To provide support to heads of hospitals/units for the enhancement of the environment of health institutions.
8. To promote staff welfare and ensure a conducive working environment.

9. To ensure that the Fleet Management System and other related works have been carried out as per good engineering practices.
10. To assist in the drafting of specifications for vehicles to be purchased by the Ministry.
11. To coordinate the CCTV network at all hospitals.
12. To devise and implement a mechanical system of maintenance of hospital buildings.
13. To ensure best practices in the maintenance management system for logistics, transport and buildings.
14. To use ICT in the performance of his duties.
15. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Manager, Operations Support Services in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 42,050 x 970 – 46,900 x 1,050 – 49,000 x 1,100 – 54,500 x 1,450 – 58,850 x 1,750 – 62,350 x 1,850 – 67,900 x 1,900 – 75,500 x 2,250 – 86,750 a month.

However, for the year 2026, the discounted initial salary would be Rs 39,898.

VI. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. Candidates already in the service **should** submit their Application Form **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising Officer/Responsible Officer.
3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.

5. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VII. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Monday 08 June 2026.** Application Forms received after the specified closing date and time will **not** be considered.

Date: 19 May 2026

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.