PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 75 OF 2025

<u>Vacancies for Post of Culture Officer</u> Ministry of Arts and Culture

Applications are invited from qualified officers of the Ministry of Arts and Culture who wish to be considered for appointment as Culture Officer in the Ministry.

II. QUALIFICATIONS

By selection from among officers who hold a substantive appointment in the Arts Cadre and who –

(a) possess a degree from a recognised institution in one of the following fields -

Communication and Cultural Studies

Sociology

Psychology

Humanities

Music

Dance

Performing Arts/Dramatic Arts/Creative Arts

Fine Arts

Film and Television/Screen Production

 $\underline{\text{or}}$ an equivalent qualification acceptable to the Public Service Commission;

- (b) demonstrate active interest in museums, art centres, artistic and cultural festivals and related areas; and
- (c) have good communication skills.

NOTE

The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests with the candidates. Applications will not be considered in case of non-submission of Equivalence Certificate, as appropriate, by the closing date.

III. DUTIES AND SALARY

- 1. To assist in the organisation of national and international conferences, national and regional celebrations, cultural shows, exhibitions, programmes, seminars, workshops and other training activities and competitions at regional, national and international levels.
- 2. To assist in the planning, organisation and co-ordination of artistic, cultural activities, programmes and projects and to liaise with governmental and non-governmental organisations in this connection.
- 3. To promote artistic and cultural activities, programmes and projects.
- 4. To implement Government policies in the field of arts and culture.
- 5. To use ICT in the performance of his duties.
- 6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Culture Officers in the roles ascribed to them.

Note

Culture Officers will be required to work outside normal working hours including Sundays and Public Holidays.

The permanent and pensionable post carries salary in scale Rs $27,400 \times 825 - 35,650 \times 900 - 37,450 \times 950 - 42,200 \times 1,300 - 46,100 \times 1,575 - 49,250 \times 1,650 - 54,200 \times 1,700 - 62,700$ a month.

IV. MODE OF APPLICATION

- 1. Qualified candidates should submit their application <u>electronically</u> *via* the website of the Public Service Commission at the following address: https://psc.govmu.org
- 2. Candidates are requested to follow the procedures that can be accessed through the "**How to Apply**" option on the above address.
- 3. Candidates **should** also submit a printed copy of their Application Form, **duly signed**, through the Permanent Secretary, Ministry of Arts and Culture.
- 4. For any queries regarding **Maupass**, the Government Online Centre (GOC) may be contacted on the e-mail address **support@goc.govmu.org** or on phone number **454 9955**.

- 5. For <u>other queries</u>, the helpdesk of the Public Service Commission may be contacted on the e-mail address <u>pdsc@govmu.org</u> or phone number <u>670 9705</u> or fax number <u>670 3417</u>.
- 6. Candidates are also advised to read carefully the "NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to PSC Circular Notes)" before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.

V. CLOSING DATE

Date: 17 October 2025

Online Applications should be submitted <u>not later than 15 00 hours</u> (*local time*) Thursday 06 November 2025. Applications received after the specified closing date and time will **not** be considered.

Public Service Commission, 7, Louis Pasteur Street, FOREST SIDE.

FOREST SIDE.