

MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 52 OF 2025

Vacancies for Post of Medical Imaging Assistant (on shift) **Ministry of Health and Wellness**

Applications are invited from qualified female candidates who wish to be considered for appointment as Medical Imaging Assistant (on shift) in the Ministry of Health and Wellness.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their **45th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

By selection from among female candidates who –

- (i) possess a Cambridge School Certificate with credit in at least five subjects including English Language, French and Mathematics obtained on one certificate or Passes not below Grade C in at least five subjects including English Language, French and Mathematics obtained on one certificate at the General Certificate of Education “Ordinary Level” or an equivalent qualification acceptable to the Public Service Commission.

Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at “Principal Level” and one subject at “Subsidiary Level” as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

- (ii) are computer literate.

NOTE

1. Candidates should produce written evidence of knowledge claimed.
2. **The onus for the submission of written evidence of knowledge claimed and equivalence of qualifications (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests with the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**
3. Candidates may be required to take part in a written examination.

4. The Commission reserves the right:
 - (i) to convene **only** the best qualified candidates for interview; and
 - (ii) not to make any appointment following this advertisement.

IV. DUTIES AND SALARY

1. To be responsible to the head of the Diagnostic Radiography Unit through the Principal Medical Imaging Assistant and the Senior Medical Imaging Assistant for –
 - (a) welcoming patients at the reception counter and giving appropriate instructions to them;
 - (b) giving appointments for X-Ray examinations and relevant instructions to patients for the radiological examination concerned;
 - (c) recording relevant particulars of the patients in the Register Book or feeding the relevant data on computer at the reception counter;
 - (d) answering telephone calls;
 - (e) preparing and directing female patients in the X-Ray room and ensuring that female patients are provided with clean gowns;
 - (f) chaperoning female patients during X-Ray examinations conducted by officers of the Medical Imaging Technologist Cadre in the X-Ray room, during echography and other special examinations conducted by the Specialist/Senior Specialist of the Diagnostic Radiography Unit;
 - (g) directing male patients to the echography room;
 - (h) ensuring the collection of case sheets from the Health Records Unit and other units and despatching same to their respective units;
 - (i) assisting the Medical Imaging Technologist in the preparation of the Barium enema solution and in giving the Barium enema to female patients and children under the supervision of the Specialist/Senior Specialist of the Diagnostic Radiography Unit performing the Barium enema examination;
 - (j) sorting out and filing of X-Ray films;
 - (k) writing the relevant particulars of patients on the X-Ray films for identification purpose;
 - (l) transcribing of reports from the Specialist/Senior Specialist of the Diagnostic Radiography Unit in the record book;
 - (m) preparing name slips of patients for printing on films during and after normal working hours;

- (n) despatching reports from the Specialist/Senior Specialist of the Diagnostic Radiography Unit and X-Ray films to wards, outpatients' unit, Central Records Office, outstations, hospitals, dispensaries and to general practitioners; and
 - (o) despatching official letters.
- 2. To use ICT in the performance of her duties.
 - 3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Medical Imaging Assistant (on shift) in the roles ascribed to her.

Note

Medical Imaging Assistants (on shift) will be required to work on shift covering a 24-hour service including Saturdays, Sundays and Public Holidays and officially declared cyclone days.

The permanent and pensionable post carries salary in scale Rs 16,265 x 260 – 17,825 x 275 – 18,925 x 300 – 19,525 x 325 – 21,475 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 34,825 a month.

V. MODE OF APPLICATION

- 1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
- 2. Candidates already in the service **should** submit their Application Form **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising Officer/Responsible Officer.
- 3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
- 4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
- 5. Candidates are also advised to read carefully the **"NOTES AND INSTRUCTIONS TO CANDIDATES"** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Tuesday 16 September 2025.** Application Forms received after the specified closing date and time will **not** be considered.

Date: 03 September 2025

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.