

**PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 47 OF 2025**

**Vacancy for Post of Senior Educational Psychologist**  
**Ministry of Education and Human Resource**

Applications are invited from qualified officers of the Ministry of Education and Human Resource who wish to be considered for appointment as Senior Educational Psychologist in the Ministry.

**II. QUALIFICATIONS**

By selection from among officers in the grade of Educational Psychologist who reckon at least five years' service in a substantive capacity in the grade and who -

- (i) possess good organising and administrative skills;
- (ii) have excellent communication, interpersonal and leadership skills;
- (iii) are able to work under pressure; and
- (iv) are proactive and tactful.

**III. ROLE AND RESPONSIBILITIES**

To tender advice on and ensure promotion of policy formulation regarding the special educational/learning needs of students in the pre-primary, primary, secondary and vocational schools and ensure the successful implementation of programmes.

**IV. DUTIES AND SALARY**

1. To be responsible to the Director of the Zone for the following –
  - (i) to advise on the formulation of policies relating to the improvement of special educational/learning needs of children;
  - (ii) to plan, co-ordinate and monitor the work of Educational Psychologists and Educational Social Workers;
  - (iii) to drive, organise, co-ordinate and supervise the work of Educational Psychologists and subordinate staff and secure relevant feedback as well as devise and develop programmes concerning the psychological well-being of students;
  - (iv) to maintain relevant databases on students with special educational and behavioural needs for decision-making;
  - (v) to ensure that parents' sensitisation programmes, guidance and counselling sessions are implemented in the pre-primary, primary, secondary and vocational schools;

- (vi) to liaise and work with other Ministries/Departments and institutions for follow-up action in connection with cases of needy children, referrals, counselling and provision of assistance to children at risk; and
  - (vii) to organise seminars and workshops relating to the psychological well-being of children.
2. To plan, develop and implement programmes concerning the psychological well-being of children.
  3. To ensure the planning, monitoring and evaluation of all projects and programmes.
  4. To undertake studies, surveys and research work to address the problems of school violence, absenteeism and drop-outs.
  5. To monitor the work of Educational Psychologists in the preparation/adaptation of psychological tests and assessment tools for children.
  6. To advise on staff training needs for the education sector.
  7. To devise and participate in in-service courses and services on psychological matters.
  8. To represent the Ministry on relevant committees.
  9. To advise on matters pertaining to indiscipline in schools and children with psychological problems in schools.
  10. To use ICT in the performance of his duties.
  11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Educational Psychologist in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 40,300 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 54,200 x 1,700 – 64,400 x 1,800 – 69,800 a month.

## **V. MODE OF APPLICATION**

1. Qualified candidates should submit their application **electronically** *via* the website of the Public Service Commission at the following address:  
<https://psc.govmu.org>
2. Candidates are requested to follow the procedures that can be accessed through the “**How to Apply**” option on the above address.

3. Candidates **should** also submit a printed copy of their Application Form, **duly signed**, through the Senior Chief Executive, Ministry of Education and Human Resource.
4. For queries regarding **Username and Password**, the Government Online Centre (GOC) may be contacted on the e-mail address **[support@ncb.mu](mailto:support@ncb.mu)** or phone number **454 9955**.
5. For **technical support and other queries**, the helpdesk of the Public Service Commission may be contacted on the e-mail address **[pdsc@govmu.org](mailto:pdsc@govmu.org)** or phone number **670 9705** or fax number **670 3417**.
6. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to PSC Circular Notes)”** before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

#### **VI. CLOSING DATE**

Online Applications should be submitted **not later than 15 00 hours (local time) on Monday 22 September 2025**. Applications received after the specified closing date and time will **not** be considered.

**Date: 02 September 2025**

Public Service Commission,  
7, Louis Pasteur Street,  
**FOREST SIDE.**