

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 36 OF 2025

Vacancy for Post of Specialised Nurse (Diabetes Foot Care) **Ministry of Health and Wellness**

Applications are invited from qualified officers of the Ministry of Health and Wellness who wish to be considered for appointment as Specialised Nurse (Diabetes Foot Care) in the Ministry.

II. QUALIFICATIONS

By selection from among officers in the grade of Nursing Officer who reckon at least seven years' service in a substantive capacity in the grade inclusive of at least two years' experience in the foot care treatment of diabetic patients and who possess –

- (i) the Diploma in Diabetes Foot Care from the Mauritius Institute of Health or an equivalent qualification acceptable to the Public Service Commission; and
- (ii) good communication and interpersonal skills.

NOTE

- 1. Candidates should produce written evidence of experience claimed.
- 2. **The onus for the submission of written evidence of experience claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of all experience claimed and Equivalence Certificate, as appropriate, by the closing date.**

III. DUTIES AND SALARY

- 1. To be responsible to the officer in charge of the Diabetes and Vascular Health Centre or an officer designated by him for the performance of the following duties –
 - (i) to carry out foot examination and assessment for patients with diabetes;
 - (ii) to provide basic education on proper foot care and advice on preventive measures;
 - (iii) to take care of and manage disorders, diseases and injuries of the foot and lower limbs;
 - (iv) to assist in treating corns, calluses, ingrowing toenails, bunions, heel spurs, arch problems, ankle and foot injuries, deformities, infections and foot complaints associated with diabetes;

- (v) to help in the management of diabetic foot ulcers;
 - (vi) to conduct educational programmes on foot care;
 - (vii) to assist –
 - (a) Podiatrists and other Specialists in the management of foot care services;
 - (b) Orthopaedic Technicians in the provision of orthopaedic adapted shoes and other appliances to patients; and
 - (c) in audit of foot care.
 - (viii) to compile data and submit regular reports; and
 - (ix) to conduct training for other staff on foot care.
2. To use ICT in the performance of his duties.
 3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Specialised Nurse (Diabetes Foot Care) in the roles ascribed to him.

Note

Specialised Nurses (Diabetes Foot Care) will be required to work at staggered hours.

The permanent and pensionable post carries salary in scale Rs 25,525 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 a month.

IV. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. Application Forms should be submitted in **duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Senior Chief Executive, Ministry of Health and Wellness.
3. This circular together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**

4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
5. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

V. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Wednesday 13 August 2025**. Application Forms received after the specified closing date and time will **not** be considered.

Date: 24 July 2025

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.