

## MAURITIUS PUBLIC SERVICE

### PUBLIC ADVERTISEMENT NO. 76 OF 2024

#### Vacancy for Post of Research Analyst

#### Ministry of Social Integration, Social Security and National Solidarity (Social Integration Division)

Applications are invited from qualified candidates who wish to be considered for appointment as **Temporary** Research Analyst in the Ministry of Social Integration, Social Security and National Solidarity (Social Integration Division).

#### **II. AGE LIMIT**

Candidates, unless already in the Service, should not have reached their **45<sup>th</sup>** birthday by the closing date for the submission of applications.

#### **III. QUALIFICATIONS**

- A. Candidates should possess a degree in Finance or Economics or Statistics or an equivalent qualification acceptable to the Public Service Commission.
- B. Candidates should –
  - (i) reckon at least three years' post-qualification experience in financial or economic or statistical analysis;
  - (ii) possess effective interpersonal and communication skills;
  - (iii) have the ability to work in a team; and
  - (iv) be computer literate.

#### **NOTE**

1. Candidates should produce written evidence of experience/knowledge claimed.
2. **The onus for the submission of written evidence of experience/knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of experience/knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**

3. Candidates may be required to take part in a written examination.
4. The Commission reserves the right:
  - (i) to convene **only** the best qualified candidates for interview; and
  - (ii) not to make any appointment following this advertisement.

#### **IV. DUTIES AND SALARY**

1. To be responsible to the Head, Technical Unit for –
  - (i) the collection and analysis of economic, social, environmental, financial, fiscal and other relevant information and/or data required for the attainment of the objectives of the Ministry and/or the reform programme of the Government;
  - (ii) assisting in the preparation of the Ministry's sectoral and/or national development programmes, policies, plans, Budget and/or international engagements;
  - (iii) monitoring, reporting and evaluating progress in the implementation of the Government Programme, as well as national, sectoral and international engagements, Ministry's plans and/or Budget measures and/or indicators; and
  - (iv) conducting analysis and submitting recommendations in the context of development of quality management systems.
2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Research Analyst in the roles ascribed to him

The permanent and pensionable post carries salary in scale Rs 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 54,200 x 1,700 – 62,700 a month.

Appointment in a temporary capacity in the grade carries a flat salary of Rs 27,400 a month.

**V. MODE OF APPLICATION**

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. Candidates already in the service, **should** submit their Application Form **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising Officer/Responsible Officer.
3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
5. Candidates are also advised to read carefully the **"NOTES AND INSTRUCTIONS TO CANDIDATES"** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

**VI. CLOSING DATE**

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Tuesday 15 October 2024.** Application Forms received after the specified closing date and time will **not** be considered.

**Date: 25 September 2024**

Public Service Commission,  
7, Louis Pasteur Street,  
**FOREST SIDE.**