

DISCIPLINED FORCES SERVICE COMMISSION CIRCULAR NOTE NO. 6 OF 2024

Vacancy for Post of Deputy Commissioner of Prisons **Mauritius Prison Service**

Applications are invited from qualified officers of the Mauritius Prison Service who wish to be considered for appointment as Deputy Commissioner of Prisons in the Mauritius Prison Service.

II. QUALIFICATIONS

By selection from among officers in the grade of Assistant Commissioner of Prisons reckoning at least two years' service in a substantive capacity in the grade and who –

- (a) have wide experience in the administration and management of the Mauritius Prison Service;
- (b) possess managerial skills and integrity appropriate to the head of a disciplined service; and
- (c) have a strong personality.

III. ROLE AND RESPONSIBILITIES

To be responsible to the Commissioner of Prisons for the implementation of policies pertaining to efficient prisons administration and the maintenance and rehabilitation of detainees.

IV. DUTIES AND SALARY

1. To assist the Commissioner of Prisons and to deputise for him in his absence.
2. To perform such duties as laid down in the Reform Institutions Act, Prisons Regulations, legislations in force and standing orders so as to ensure that appropriate orders, directives and guidance are issued, as and when required, for the smooth running of the institutions.
3. To be responsible for the care and welfare of detainees.
4. To ensure the operation of rehabilitation policies in the different institutions.
5. To provide training, coaching and mentoring to subordinate staff.

6. To exercise general supervision over security and custody arrangements of the prison institutions under his jurisdiction.
7. To use ICT in the performance of his duties.
8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Deputy Commissioners of Prisons in the roles ascribed to them.

The permanent and pensionable post carries salary in scale Rs 91,375 x 3,125 – 100,750 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **DFSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission and Disciplined Forces Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. Application Forms should be submitted **in duplicate**, the original to be sent directly to the Secretary, Disciplined Forces Service Commission and the duplicate through the Commissioner of Prisons, Mauritius Prison Service.
3. This circular together with the Application Form (DFSC Form 7) are available on the website of the Public Service Commission and Disciplined Forces Service Commission at **<https://psc.govmu.org>**
4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
5. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Application Forms should reach the Secretary, Disciplined Forces Service Commission, 7, Louis Pasteur Street, Forest Side **not later than 15 00 hours (local time) on Tuesday 10 September 2024.** Application Forms received after the specified closing date and time will **not** be considered.

Date: 21 August 2024

Disciplined Forces Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.