

MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 75 OF 2024

**Vacancy for Post of Technical Officer/Senior Technical Officer (Assay Office)
Ministry of Industrial Development, SMEs and Co-operatives
(Industrial Development Division)**

Applications are invited from qualified candidates who wish to be considered for appointment as Technical Officer/Senior Technical Officer (Assay Office) in the Ministry of Industrial Development, SMEs and Co-operatives (Industrial Development Division).

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their **45th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

Candidates should -

- A. possess a diploma in Chemistry or Chemical Engineering from a recognised institution or an equivalent qualification acceptable to the Public Service Commission; and
- B. be computer literate.

NOTE

1. Candidates should produce written evidence of knowledge claimed.
2. **The onus for the submission of written evidence of knowledge claimed and equivalence of qualifications (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**
3. Candidates may be required to take part in a written examination.
4. The Commission reserves the right:
 - (i) to convene **only** the best qualified candidates for interview; and
 - (ii) not to make any appointment following this advertisement.

IV. DUTIES AND SALARY

1. To carry out assay on precious metals alloys and their jewellery according to ISO/IEC 17025 and approved standards.
2. To enforce and ensure compliance with the provisions of the Jewellery Act and regulations in force.
3. To carry out inspection visits on the trade premises of jewellers.
4. To mark articles of precious metals with the State Marks or any mark.
5. To carry out audits according to the requirements of accreditation schemes and other relevant standards.
6. To receive, record and attend to complaints from the public and jewellers.
7. To carry out technical investigation for Ministries and other Government Departments.
8. To carry out awareness programmes through direct contact with local groups, NGO's and other institutions and on radio and TV.
9. To prepare case files for prosecution, appear as witness in these cases and attend court, whenever required.
10. To keep and maintain records and compile information related to assaying, registration and other technical matters.
11. To use ICT in the performance of his duties.
12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Technical Officer/Senior Technical Officer (Assay Office) in the roles ascribed to him.

Note

Technical Officers/Senior Technical Officers (Assay Office) may be required to work outside normal working hours including Sundays and Public Holidays.

The permanent and pensionable post carries salary in scale Rs 21,850 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 54,200 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. Candidates already in the service **should** submit their Application Form **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising Officer/Responsible Officer.
3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
5. Candidates are also advised to read carefully the **"NOTES AND INSTRUCTIONS TO CANDIDATES"** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Thursday 10 October 2024.** Application Forms received after the specified closing date and time will **not** be considered.

Date: 20 September 2024

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.