

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 48 OF 2024

Vacancies for Post of Regional Public Health Superintendent
Ministry of Health and Wellness

Applications are invited from qualified officers of the Ministry of Health and Wellness who wish to be considered for appointment as Regional Public Health Superintendent in the Ministry.

II. QUALIFICATIONS

A. By selection from among officers in the grade/s of –

- (i) NCD Co-ordinator and Senior Community Physician who reckon at least three years' service in a substantive capacity in the respective grade;

and

- (ii) NCD Co-ordinator who reckon an aggregate of at least seven years' service in a substantive capacity in the grades of NCD Co-ordinator and Community Physician;

and

- (iii) Senior Community Physician who reckon an aggregate of at least seven years' service in a substantive capacity in the grades of Senior Community Physician and Community Physician;

and

- (iv) Community Physician who reckon at least seven years' service in a substantive capacity in the grade.

B. Candidates should –

- (i) possess administrative ability to plan, implement and evaluate health programmes; and
- (ii) be able to lead a team of officers.

III. ROLE AND RESPONSIBILITIES

To be responsible for the effective and efficient Primary Health Care delivery services and Public Health Programmes in the region.

IV. DUTIES AND SALARY

1. To be responsible to the Regional Health Director for –
 - (i) planning, programming and supervision of Primary Health Care activities in his administrative region e.g., Health Education, screening programmes, promotion of proper nutrition, basic sanitation and safe water supply, Maternal and Child Health Care including Family Planning, Immunization, prevention and control of local endemic diseases, appropriate treatment of common diseases and injuries and provision of essential drugs;
 - (ii) enforcing of all sanitary regulations according to Public Health legislation;
 - (iii) advising and assisting in the planning and implementation of Primary Health Care activities and health programmes;
 - (iv) keeping of all statistics relevant to his work and submitting, as and when required, regular reports on, *inter-alia*, vital health statistics, demographic data, mortality and morbidity patterns as well as information and environmental factors which influence health;
 - (v) co-ordinating Primary Health Care activities of the various divisions of the Ministry in his area/region;
 - (vi) representing the Ministry on inter-sectoral/regional/area committees and international meetings;
 - (vii) conducting surveys and research work in relevant fields;
 - (viii) promoting and co-ordinating community participation in Primary Health Care activities;
 - (ix) participating in the development of integrated Primary Health Care activities with particular attention to community health programmes;
 - (x) mounting of programmes of continuing education for health personnel and supervising the training of students and pre-registration of doctors;
 - (xi) organising training programmes and seminars/workshops at community level;
 - (xii) co-ordinating, monitoring and evaluating of communicable diseases, prevention and control programmes, assisting the CDCU during outbreak of communicable diseases involving working after normal working hours and during weekends;

- (xiii) co-ordinating medical audits of clinical activities at Primary Health Care level; and
 - (xiv) issuing of clearance for international transfer of human remains during working hours and when on call after working hours on weekends and during Public Holidays.
2. To use ICT in the performance of his duties.
 3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Regional Public Health Superintendent in the roles ascribed to him.

The permanent and pensionable post carries a flat salary of Rs 110,125 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application electronically via the website of the Public Service Commission at the following address:
<https://psc.govmu.org>
2. Candidates are requested to follow the procedures that can be accessed through the “**How to Apply**” option on the above address.
3. Candidates **should** also submit a printed copy of their Application Form, **duly signed**, through the Senior Chief Executive, Ministry of Health and Wellness.
4. For queries regarding **Username and Password**, the Government Online Centre (GOC) may be contacted on the e-mail address support@ncb.mu or on phone number **454 9955**.
5. For **technical support and other queries**, the helpdesk of the Public Service Commission may be contacted on the e-mail address pdsc@govmu.org or phone number **670 9705** or fax number **670 3417**.
6. Candidates are also advised to read carefully the “**NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to PSC Circular Notes)**” before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Online Applications should be submitted **not later than 15 00 hours (local time) on Monday 30 September 2024**. Applications received after the specified closing date and time will **not** be considered.

Date: 10 September 2024

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.