

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 24 OF 2024

Vacancy for Post of Deputy Director, Nursing
Ministry of Health and Wellness

Applications are invited from qualified officers of the Ministry of Health and Wellness who wish to be considered for appointment as Deputy Director, Nursing in the Ministry.

II. QUALIFICATIONS

- A. By selection from among officers in the grades of –
- (a) Regional Nursing Administrator;
 - (b) Nursing Administrator (Male);
 - (c) Nursing Administrator (Female); and
 - (d) Nursing Supervisor (Male) and Nursing Supervisor (Female) who reckon at least three years' service in a substantive capacity in their respective grade.
- B. Candidates should –
- (i) have demonstrated qualities of leadership; and
 - (ii) possess organising and supervisory abilities.

III. DUTIES AND SALARY

1. To be responsible to the Director, Nursing for -
- (a) the organisation and staffing of nursing and midwifery services in consultation with Regional Nursing Administrators;
 - (b) carrying out regular inspections to ensure that nursing and midwifery care is carried out in accordance with approved standards in all health care institutions and a customer-oriented service is provided to the public;
 - (c) promoting and maintaining good relationship and team spirit between the nursing/midwifery services and other services and the community; and
 - (d) co-ordinating activities in regional hospitals.

2. To understudy the Director, Nursing and assist the latter in the performance of his/her duties particularly in –
 - (a) setting, maintaining and improving standards and procedures of nursing and midwifery care;
 - (b) exercising disciplinary control over nursing and midwifery staff;
 - (c) initiating policy changes;
 - (d) participating in professional, technical and administrative committees/boards;
 - (e) collaborating with the Central School of Nursing or any other educational institution for the furtherance of post-basic courses, in-service educational programmes and continuous education for both nursing/midwifery personnel; and
 - (f) conducting enquiries into complaints, as and when required, concerning the Nursing cadre and making appropriate recommendations.
3. To perform such cognate duties as may be assigned.

NOTE

The Deputy Director, Nursing is, first and foremost, a nurse by profession and through his/her mature personality, developed critical sense and good judgment, should inspire confidence around him/her and with that end in view, should perform and assume any other duties or responsibilities not listed above but that will be conducive to the smooth running of the service and for the good name of the Ministry.

The permanent and pensionable post carries salary in scale Rs 52,550 x 1,650 – 54,200 x 1,700 – 64,400 x 1,800 – 69,800 x 2,000 – 75,800 x 2,150 – 82,250 x 3,000 – 85,250 a month.

IV. MODE OF APPLICATION

1. Qualified candidates should submit their application electronically *via* the website of the Public Service Commission at the following address:
<https://psc.govmu.org>
2. Candidates are requested to follow the procedures that can be accessed through the **“How To Apply”** option on the above address.

3. Candidates **should** also submit a printed copy of their Application Form, **duly signed**, through the Senior Chief Executive, Ministry of Health and Wellness.
4. For queries regarding **Username and Password**, the Government Online Centre (GOC) may be contacted on the e-mail address **support@ncb.mu** or on phone number **454 9955**.
5. For **technical support and other queries**, the helpdesk of the Public Service Commission may be contacted on the e-mail address **pdsc@govmu.org** or phone number **670 9705** or fax number **670 3417**.
6. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to PSC Circular Notes)”** before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

V. CLOSING DATE

Online Applications should be submitted **not later than 15 00 hours (local time) on Wednesday 12 June 2024**. Applications received after the specified closing date and time will **not** be considered.

Date: 23 May 2024

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.