

MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 20 of 2024

Vacancy for Post of Health Sterile Services Supervisor
Ministry of Health and Wellness

Applications are invited from qualified candidates who wish to be considered for appointment as Health Sterile Services Supervisor in the Ministry of Health and Wellness.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their **45th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

Candidates should –

A. possess –

- (a) Cambridge School Certificate with credit in at least five subjects including English Language, Chemistry, Physics and Mathematics obtained at not more than two sittings or
- (b) Passes not below Grade C in at least five subjects including English Language, Chemistry, Physics and Mathematics obtained at not more than two sittings at the General Certificate of Education "Ordinary Level" provided that at one of the sittings, passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.

Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at "Principal Level" and one subject at "Subsidiary Level" as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

- B. possess a Cambridge Higher School Certificate with passes at "Principal Level" in two science subjects including Physics or Passes in two science subjects including Physics obtained on one certificate at the General Certificate of Education "Advanced Level".

OR

Equivalent qualifications to A and B above acceptable to the Public Service Commission.

- C. be computer literate.

Qualification at A above should have been obtained prior to qualification at B above.

NOTE 1

1. Candidates should produce written evidence of knowledge claimed.
2. **The onus for the submission of written evidence of knowledge claimed and equivalence of qualifications (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**
3. Candidates may be required to take part in a written examination.
4. The Commission reserves the right:
 - (i) to convene **only** the best qualified candidates for interview; and
 - (ii) not to make any appointment following this advertisement.

NOTE 2

Selected candidates will be appointed in a temporary capacity in the first instance. They will be required to undergo on-the-job training for a period of at least one year under the supervision of the Health Sterile Services Superintendent. On successful completion of the training, they will be considered for appointment as Health Sterile Services Supervisor in a substantive capacity, as and when vacancies occur.

IV. DUTIES AND SALARY

1. To be responsible to the Regional Health Director through the Health Sterile Services Superintendent for -
 - (i) the day-to-day supervision of the work of the Department including the assembly and sterilising of packs, distribution to wards and departments;
 - (ii) monitoring the work of Health Sterile Services Assistants;
 - (iii) providing support in the training of Health Sterile Services Assistants; and
 - (iv) issuing and recording all sterilised consumables.
2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Health Sterile Services Supervisor in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 20,500 x 325 – 21,475 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 43,500 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. Candidates already in the service **should** submit their Application Form **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising Officer/Responsible Officer.
3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
5. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Thursday 04 April 2024.** Application Forms received after the specified closing date and time will **not** be considered.

Date: 22 March 2024

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.