

DISCIPLINED FORCES SERVICE COMMISSION
CIRCULAR NOTE NO. 1 OF 2024

Vacancy for Post of Senior Prisons Welfare Officer
Mauritius Prison Service

Applications are invited from qualified officers of the Mauritius Prison Service who wish to be considered for appointment as Senior Prisons Welfare Officer in the Mauritius Prison Service.

II. QUALIFICATIONS

By selection from among officers in the grade of Prisons Welfare Officer who reckon at least three years' service in a substantive capacity in the grade and who possess a diploma in Social Work from a recognised institution or an equivalent qualification acceptable to the Disciplined Forces Service Commission.

Note

The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of Equivalence Certificate, as appropriate, by the closing date.

III. DUTIES AND SALARY

1. To supervise and co-ordinate the work of Prisons Welfare Officers.
2. To assist and help officers-in-charge of penal institutions in the implementation of rehabilitation and welfare programmes.
3. To monitor hardship cases which need special attention.
4. To assist in the updating and improvement of the system for the overall rehabilitation of detainees.
5. To participate actively in schemes designed to train and prepare detainees for their eventual reintegration into society.
6. To deal with the legal, social and family problems of detainees.
7. To use ICT in the performance of his duties.
8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Senior Prisons Welfare Officers in the roles ascribed to them.

The permanent and pensionable post carries salary in the scale Rs 34,825 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 - 54,200 x 1,700 – 55,900 a month.

IV. MODE OF APPLICATION

1. Qualified candidates should submit their application **electronically** *via* the website of the Public Service Commission and Disciplined Forces Service Commission at the following address: **<https://psc.govmu.org>**
2. Candidates are requested to follow the procedures that can be accessed through the **“How to Apply”** option on the above address.
3. Candidates **should** also submit a printed copy of their Application Form, **duly signed**, through the Commissioner of Prisons.
4. For queries regarding **Username and Password**, the Government Online Centre (GOC) may be contacted on the e-mail address **support@ncb.mu** or on phone number **454 9955**.
5. For **technical support and other queries**, the helpdesk of the Public Service Commission and Disciplined Forces Service Commission may be contacted on the e-mail address **pdsc@govmu.org** or phone number **670 9705** or fax number **670 3417**.
6. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION”** before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

V. CLOSING DATE

Online applications should be submitted **not later than 15 00 hours (local time) on Monday 26 February 2024**. Applications received after the specified closing date and time will **not** be considered.

Date: 06 February 2024

Disciplined Forces Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.