

MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 10 OF 2024

Vacancy for Post of Blood Bank Assistant/Senior Blood Bank Assistant
Ministry of Health and Wellness

Applications are invited from qualified candidates who wish to be considered for appointment as Blood Bank Assistant/Senior Blood Bank Assistant in the Ministry of Health and Wellness.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their **45th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

Candidates should:

- A. possess a Cambridge School Certificate with passes in Biology and any other science subject or Passes obtained on one certificate at the General Certificate of Education "Ordinary Level" either (i) in five subjects including English Language, Biology and any other science subject with at least Grade C in any two subjects or (ii) in six subjects including English Language, Biology and any other science subject with at least Grade C in any one subject or an equivalent qualification acceptable to the Public Service Commission; and
- B. be computer literate.

Note

- 1. Candidates should produce written evidence of knowledge claimed.
- 2. **The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**
- 3. Candidates may be required to take part in a written examination.
- 4. The Commission reserves the right:
 - (i) to convene **only** the best qualified candidates for interview; and
 - (ii) not to make any appointment following this advertisement.

NOTE

Selected candidates will be appointed in a temporary capacity in the first instance and will be required to undergo training for a period of at least six months in Phlebotomy, as approved and arranged by the Ministry of Health and Wellness. On successful completion of the training, they will be considered for appointment as Blood Bank Assistant/Senior Blood Bank Assistant in a substantive capacity.

IV. DUTIES AND SALARY

1. To be responsible to the Senior Blood Bank Officer through the Blood Bank Officer and to perform the following duties under the supervision of the Blood Bank Officer –
 - (i) receiving and registering blood donors;
 - (ii) performing haemoglobin screening and taking blood pressure of donors and assessing their suitability for blood donation;
 - (iii) labelling and issuing blood bags and pilot tubes to the donors;
 - (iv) bleeding of blood donors;
 - (v) sterilising all equipment used in blood collection, including bone marrow sets;
 - (vi) providing general assistance to Pathologists in performing bone marrow aspirations and biopsies;
 - (vii) preparing equipment and consumables for a mobile blood collection session;
 - (viii) providing assistance in performing the apheresis procedures;
 - (ix) preparing and keeping donor blood group records; and
 - (x) donor recall.
2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Blood Bank Assistant/Senior Blood Bank Assistant in the roles ascribed to him.

Note

Blood Bank Assistant/Senior Blood Bank Assistants will be required to work at staggered hours.

The permanent and pensionable post carries salary in scale Rs 16,785 x 260 – 17,825 x 275 – 18,925 x 300 – 19,525 x 325 – 21,475 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 38,400 a month.

Appointment in a temporary capacity in the grade carries a flat salary of Rs 16,785 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. Candidates already in the service **should** submit their Application Form **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising Officer/Responsible Officer.
3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
5. Candidates are also advised to read carefully the **"NOTES AND INSTRUCTIONS TO CANDIDATES"** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Monday 11 March 2024**. Application Forms received after the specified closing date and time will **not** be considered.

Date: 27 February 2024

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.