

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 103 OF 2023

Vacancy for Post of School Inspector
Rodrigues Regional Assembly (Education)

Applications are invited from qualified officers of the Rodrigues Regional Assembly who wish to be considered for appointment as School Inspector in the Rodrigues Regional Assembly (Education).

II. QUALIFICATIONS

- A. By selection from among officers in the grades of –
- (a) Head Master who reckon at least three years' service in a substantive capacity in the grade; and
 - (b) Mentor who reckon at least eight years' service in a substantive capacity in the grade.
- B. Candidates should have –
- (i) knowledge of modern trends and development in the field of education;
 - (ii) knowledge of Government educational policies, rules and regulations; and
 - (iii) the ability to guide and advise on policies and programmes to be implemented.

Note 1

The selected candidate will be appointed in a temporary capacity for a period of six months in the first instance and will be considered for appointment in a substantive capacity provided he is favourably reported upon.

Note 2

The School Inspector will be required to follow successfully a course leading to the Diploma in Educational and Supervisory Inspection at the Mauritius Institute of Education or such course as approved and arranged by the Ministry of Education, Tertiary Education, Science and Technology.

III. DUTIES AND SALARY

1. To carry out system evaluation and submit assessment reports.
2. To assist on Curriculum panels when required to do so and evaluate curricular material produced.
3. To ensure maximum utilisation of resources in schools.
4. To advise schools in connection with all innovative programmes/policies to be implemented and to be advised by Heads of Schools on the degree of success.
5. To assist in Staff Development Programmes.
6. To evolve with parent agencies testing and assessment tools.
7. To help promote growth and development of the system and ensure smooth transition across levels.
8. To advise on the setting of the teaching and examination syllabus and to be advised on needed improvements.
9. To participate in refresher courses in Mauritius and abroad, as and when required.
10. To use ICT in the performance of his duties.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the School Inspector in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 54,200 x 1,700 – 61,000 a month.

Appointment in a temporary capacity in the grade carries a flat salary of Rs 35,650 a month.

IV. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.

2. This circular together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
3. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
4. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

V. CLOSING DATE

Application Forms should reach the Island Chief Executive, Chief Commissioner’s Office, Port Mathurin, Rodrigues, **not later than 15 15 hours (local time) on Monday 08 January 2024.** Application Forms received after the specified closing date and time will **not** be considered.

IMPORTANT

The post which falls under the Establishment of the Rodrigues Regional Assembly is restricted for service in Rodrigues only. Any request for transfer or promotion to any similar or other posts in Mauritius will not be considered at any stage from any person who is selected for appointment.

Date: 19 December 2023

Public Service Commission,
7, Louis Pasteur Street,
Forest Side,
MAURITIUS.