

**PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 104 OF 2023**

**Vacancy for Post of Legal Metrology Officer**  
**Rodrigues Regional Assembly (Trade, Commerce and Licensing)**

Applications are invited from qualified officers of the Rodrigues Regional Assembly who wish to be considered for appointment as Legal Metrology Officer in the Rodrigues Regional Assembly (Trade, Commerce and Licensing).

**II. QUALIFICATIONS**

By selection from among –

**A.** officers in the grade of Technical Officer (Legal Metrology) who possess –

- (i) a degree in Physics or Mechanical Engineering or Electrical and Electronic Engineering or Mechatronics from a recognised institution or an equivalent qualification acceptable to the Public Service Commission; and
- (ii) good interpersonal and communication skills.

AND

**B.** candidates who –

- (i) possess –
  - (a) a Cambridge Higher School Certificate with passes at “Principal Level” in Mathematics and Physics obtained on one certificate or passes in Mathematics and Physics obtained on one certificate at the General Certificate of Education “Advanced Level”; and
  - (b) a degree in Physics or Mechanical Engineering or Electrical and Electronic Engineering or Mechatronics from a recognised institution.

OR

Equivalent qualifications to B(i)(a) and B(i)(b) above acceptable to the Public Service Commission.

- (ii) possess good interpersonal and communication skills; and
- (iii) are computer literate.

**Note**

Qualification at **B(i)(a)** above should have been obtained prior to qualification at **B(i)(b)** above. However, candidates who, as at 30 June 2003, did not possess the qualification at **B(i)(a)** above, will also be considered provided they hold –

- (a) a Cambridge School Certificate or passes obtained on one certificate at the General Certificate of Education “Ordinary Level” either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject or an equivalent qualification acceptable to the Public Service Commission; and
- (b) a Master’s Degree or a postgraduate diploma from a recognised institution in one of the fields at **B(i)(b)** above or an equivalent qualification acceptable to the Public Service Commission.

Qualification at (a) under ‘Note’ should have been obtained prior to qualifications at **B(i)(b)** above and at (b) under ‘Note’.

**NOTE**

- 1. Candidates should produce written evidence of knowledge claimed.
- 2. **The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**
- 3. Candidates may be required to take part in a written examination.
- 4. The Commission reserves the right:-
  - (i) to convene **only** the best qualified candidates for interview; and
  - (ii) not to make any appointment following this advertisement.

**III. DUTIES AND SALARY**

- 1. To take charge of the Verification Room for indoor verification and calibration.
- 2. To be responsible to the Departmental Head, Commission for Trade, Commerce and Licensing for the –
  - (i) custody and maintenance of standards and weighing/measuring instruments used in verification work;

- (ii) calibration of weighing/measuring instruments for industries and other bodies, including issuing of reports;
  - (iii) issue of test reports to be provided in Courts as evidence;
  - (iv) supervision of the use and inspection of weighing and measuring instruments in trade;
  - (v) test purchase of commodities, including pre-packed articles, for compliance with the Legal Metrology legislation;
  - (vi) investigation of complaints from consumers and traders; and
  - (vii) preparation of traders' cards, registration of all checks and enquiries and preparation of case files for reference to Court.
3. To perform work related to Research and Development in the field of Legal Metrology.
  4. To perform pattern approval tests.
  5. To organise and conduct mobile verification.
  6. To use ICT in the performance of his duties.
  7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Legal Metrology Officer in the roles ascribed to him.

**Note**

Legal Metrology Officers may be required to work outside normal working hours, including Saturdays, Sundays and Public Holidays.

The permanent and pensionable post carries salary in scale Rs 28,225 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 54,200 x 1,700 – 62,700 a month.

**IV. MODE OF APPLICATION**

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commission/Embassies overseas.

2. This circular together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
3. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
4. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

**V. CLOSING DATE**

Application Forms should reach the Island Chief Executive, Chief Commissioner’s Office, Port Mathurin, Rodrigues, **not later than 15 15 hours (local time) on Wednesday 27 December 2023**. Application Forms received after the specified closing date and time will **not** be considered.

**IMPORTANT**

The post which falls under the Establishment of the Rodrigues Regional Assembly is restricted for service in Rodrigues only. Any request for transfer or promotion to any similar or other posts in Mauritius will not be considered at any stage from any person who is selected for appointment.

**Date: 07 December 2023**

Public Service Commission,  
7, Louis Pasteur Street,  
Forest Side,  
**MAURITIUS.**