

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 111 OF 2023

Vacancies for Post of Community Health Rehabilitation Officer
Ministry of Health and Wellness

Applications are invited from qualified officers of the Ministry of Health and Wellness who wish to be considered for appointment as Community Health Rehabilitation Officer in the Ministry.

II. QUALIFICATIONS

A. By selection from among –

- (a) officers who hold a substantive appointment in the grade of Community Health Care Officer

AND

- (b) serving officers of the Ministry who hold a substantive appointment in their respective grade and who possess a Cambridge School Certificate with credit in at least five subjects including English Language and French obtained at not more than two sittings or passes not below Grade C in at least five subjects including English Language and French obtained at not more than two sittings at the General Certificate of Education “Ordinary Level” provided that at one of the sittings, passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject or an equivalent qualification acceptable to the Public Service Commission.

Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at “Principal Level” and one subject at “Subsidiary Level” as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

- B. Candidates should possess good interpersonal and communication skills.

NOTE

1. **The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of Equivalence Certificate, as appropriate, by the closing date.**
2. The selected candidates will be appointed in a temporary capacity in the first instance and will be required to follow a training course for a period of at least one year leading to the National Certificate Level 5 in Community-Based Rehabilitation awarded jointly by the Ministry of Health and Wellness and the Mauritius Institute of Health. On successful completion of the training and on obtention of the National Certificate Level 5 in Community-Based Rehabilitation, they will be considered for appointment as Community Health Rehabilitation Officer in a substantive capacity, as and when vacancies occur.

III. DUTIES AND SALARY

1. To be responsible to the Community Physician through the Senior Community Health Rehabilitation Officer for the performance of the following duties –
 - (a) to identify disabled persons in respective localities;
 - (b) to undertake rehabilitation exercises for the physically/mentally disabled persons referred by institutions, organisations and individuals;
 - (c) to guide and counsel family members of the disabled persons, basic rehabilitation techniques;
 - (d) to refer and accompany disabled persons who need specialised care and rehabilitation to health institutions;
 - (e) to liaise with –
 - (i) the Orthopaedic Appliances Workshop of the Ministry to ensure that the disabled persons are provided with equipment and other surgical and orthopaedic appliances;

- (ii) Government and non-governmental institutions in rehabilitation programmes of the disabled; and
 - (iii) the Social Security Office for social assistance for the disabled.
- (f) to keep records up to date and prepare monthly reports on the rehabilitation works carried out;
 - (g) to organise recreational and occupational activities for the disabled in the Community; and
 - (h) to provide on-the-job training for new recruits.
2. To use ICT in the performance of his duties.
 3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Community Health Rehabilitation Officer in the roles ascribed to him.

Note

Community Health Rehabilitation Officers will be required to work at staggered hours.

The permanent and pensionable post carries salary in scale Rs 17,305 x 260 – 17,825 x 275 – 18,925 x 300 – 19,525 x 325 – 21,475 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 37,450 a month.

IV. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. Application Forms should be submitted **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Senior Chief Executive, Ministry of Health and Wellness.

3. This circular together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at <https://psc.govmu.org>
4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
5. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

V. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Monday 29 January 2024.** Application Forms received after the specified closing date and time will **not** be considered.

Date: 09 January 2024

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.