

MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 153 OF 2023

Vacancy for Post of Youth Officer
Rodrigues Regional Assembly (Youth)

Applications are invited from qualified **Rodriguan** candidates who wish to be considered for appointment as Youth Officer in the Rodrigues Regional Assembly (Youth).

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their **45th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

- A. Candidates should possess a diploma in Social Work or Management from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.
- B. Candidates should –
- (i) possess good communication and leadership skills; and
 - (ii) be computer literate.

Note

1. Candidates should produce written evidence of knowledge claimed.
2. **The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**
3. Candidates may be required to take part in a written examination.
4. The Commission reserves the right:-
 - (i) to convene **only** the best qualified candidates for interview; and
 - (ii) not to make any appointment following this advertisement.

NOTE

Youth Officers should possess a diploma in Social Work from a recognised institution or an equivalent qualification in order to progress beyond the Qualification Bar (QB) in the salary scale of the post.

IV. DUTIES AND SALARY

1. To supervise youth groups and youth organisations which are either affiliated to and/or recognised by the Youth Services.
2. To advise and help the Rodrigues Regional Youth Council and other recognised youth organisations in the planning and organisation of youth activities.
3. To encourage the establishment and development of Youth Clubs.
4. To organise peer counselling and skills management programme for the youth.
5. To manage the organisation of regional and national youth projects during national celebrations/events.
6. To conduct training in Entrepreneurial schemes for youth employability and prevention programmes for youth at risk in HIV/AIDS, drugs and alcohol.
7. To organise special programmes and training in climate change and disaster management.
8. To promote programmes in favour of young people to motivate them to join appropriate organisations for their social development and to participate in voluntary work and community service.
9. To assist in –
 - (i) the management of Youth Centres and other youth infrastructure;
 - (ii) the running of appropriate courses in leadership and club management for leaders of youth groups;
 - (iii) the organisation of residential and non-residential training courses, seminars, conferences and other outdoor activities for the youth and to be physically present for the duration of the activities; and
 - (iv) the carrying out of appropriate youth surveys.
10. To liaise with youth organisations and other Commissions and organisations for the execution of common projects.

11. To keep records, prepare and submit progress reports and returns on a regular basis.
12. To use ICT in the performance of his duties.
13. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Youth Officer in the roles ascribed to him.

Note

Youth Officers will be required to work at staggered hours.

The permanent and pensionable post carries salary in scale Rs 19,525 x 325 – 21,475 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 QB 43,500 X 1,300 – 44,800 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
3. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
4. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Application Forms should reach the Island Chief Executive, Chief Commissioner's Office, Port Mathurin, Rodrigues, **not later than 15 15 hours (local time) on Wednesday 29 November 2023.** Application Forms received after the prescribed closing date and time will **not** be considered.

IMPORTANT

The post which falls under the Establishment of the Rodrigues Regional Assembly is restricted for service in Rodrigues only. Any request for transfer or promotion to any similar or other posts in Mauritius will not be considered at any stage from any person who is selected for appointment.

Date: 09 November 2023

Public Service Commission,
7, Louis Pasteur Street,
Forest Side,
MAURITIUS.