

MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 150 OF 2023

Vacancies for Post of Transport Planning Officer
National Land Transport Authority
Ministry of Land Transport and Light Rail

Applications are invited from qualified candidates who wish to be considered for appointment as Transport Planning Officer in the National Land Transport Authority of the Ministry of Land Transport and Light Rail.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their **45th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

Candidates should –

- A. possess a Cambridge Higher School Certificate with a pass at “Principal Level” in Mathematics or Accounting or passes in at least two subjects including Mathematics or Accounting obtained on one certificate at the General Certificate of Education “Advanced Level” or an equivalent qualification acceptable to the Public Service Commission; and
- B. be computer literate.

NOTE

- 1. Candidates should produce written evidence of knowledge claimed.
- 2. **The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**
- 3. Candidates may be required to take part in a written examination.
- 4. The Commission reserves the right:
 - (i) to convene **only** the best qualified candidates for interview; and
 - (ii) not to make any appointment following this advertisement.

IV. DUTIES AND SALARY

1. To conduct transport studies and surveys in various localities at specific times of the day.
2. To collect, compile and analyse data required for planning, costing and tariff setting purposes.
3. To inspect and analyse operators' returns and records for the verification of traffic operations and financial returns and to determine the adequacy or otherwise of the transport services.
4. To attend court, whenever necessary.
5. To represent the National Land Transport Authority on committees/meetings and liaise with other organisations, as and when required.
6. To input and retrieve data from the computerised system, whenever required by the Planning Section.
7. To deal with requests from Ministries/Departments and local authorities in connection with sitting of bus stops, bus stands and pull-ins.
8. To use ICT in the performance of his duties.
9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Transport Planning Officer in the roles ascribed to him.

Note

Transport Planning Officers may be called upon to work outside normal working hours, including Saturdays, Sundays and Public Holidays.

The permanent and pensionable post carries salary in scale Rs 17,305 x 260 – 17,825 x 275 – 18,925 x 300 – 19,525 x 325 – 21,475 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 36,550 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.

2. Candidates already in the service should submit their Application Form **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising Officer/Responsible Officer.
3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
4. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are, therefore, advised to submit their e-mail address.
5. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Monday 13 November 2023.** Application Forms received after the specified closing date and time will **not** be considered.

Date: 31 October 2023

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.