

## **MAURITIUS PUBLIC SERVICE**

### **PUBLIC ADVERTISEMENT NO. 134 OF 2023**

#### **Vacancy for Post of Educational Social Worker** **Ministry of Education, Tertiary Education, Science and Technology**

Applications are invited from qualified candidates who wish to be considered for appointment as Educational Social Worker in the Ministry of Education, Tertiary Education, Science and Technology.

#### **II. AGE LIMIT**

Candidates, unless already in the Service, should not have reached their **45<sup>th</sup>** birthday by the closing date for the submission of applications.

#### **III. QUALIFICATIONS**

- A. Candidates should possess a diploma in Social Work from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.
- B. Candidates should -
- (i) possess good communication and interpersonal skills;
  - (ii) have a high sense of trustworthiness, discretion, tact, patience, integrity and confidentiality;
  - (iii) have the ability to work in teams and under pressure in a multi-cultural environment;
  - (iv) be result-oriented; and
  - (v) be computer literate.

#### **NOTE**

1. Candidates should produce written evidence of knowledge claimed.
2. **The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**
3. Candidates may be required to take part in a written examination.

4. The Commission reserves the right:
  - (i) to convene **only** the best qualified candidates for interview; and
  - (ii) not to make any appointment following this advertisement.

#### **IV. DUTIES AND SALARY**

1. To assist, support and collaborate with Senior Educational Psychologists and Educational Psychologists in the day-to-day activities and to deal with minor recurrent issues.
2. To liaise with the school, the community and Educational Psychologists to identify cases of children needing special attention.
3. To establish links between home, school and community or other relevant institutions in respect of children suffering from social, emotional and behavioural problems.
4. To visit students' families and to provide practical assistance.
5. To provide group/individual counselling in school premises.
6. To work in collaboration with heads of schools to address problems of school violence, absenteeism and drop-outs.
7. To identify children of school-going age who are not attending school and conduct parent education programmes for necessary guidance.
8. To conduct sensitisation/awareness programmes with children and parents and to liaise with other institutions for talks, as and when required.
9. To collect, update and record data regarding cases of children needing special attention.
10. To use ICT in the performance of his duties.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Educational Social Worker in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 18,650 x 275 – 18,925 x 300 – 19,525 x 325 – 21,475 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 44,800 a month.

## **V. MODE OF APPLICATION**

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest-Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. Candidates already in the service, **should** submit their application **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising Officer/Responsible Officer.
3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
5. Candidates are also advised to read carefully the "**NOTES AND INSTRUCTIONS TO CANDIDATES**" before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

## **VI. CLOSING DATE**

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Tuesday 24 October 2023.** Application Forms received after the specified closing date and time will **not** be considered.

**Date: 04 October 2023**

Public Service Commission,  
7, Louis Pasteur Street,  
**FOREST SIDE.**