

MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 125 OF 2023

**Vacancies for Post of Occupational Safety and Health Officer/
Senior Occupational Safety and Health Officer
Ministry of Labour, Human Resource Development and Training
(Labour Division)**

Applications are invited from qualified candidates who wish to be considered for appointment as Occupational Safety and Health Officer/Senior Occupational Safety and Health Officer in the Ministry of Labour, Human Resource Development and Training (Labour Division).

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their **45th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

1. Candidates should possess -

- A.** (i) a Cambridge School Certificate with credit in English Language, French, Mathematics and any two science subjects, preferably Physics, Chemistry and Biology obtained at not more than two sittings or
- (ii) passes not below Grade C in English Language, French, Mathematics and any two science subjects, preferably Physics, Chemistry and Biology obtained at not more than two sittings at the General Certificate of Education "Ordinary Level" provided that at one of the sittings, passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.

Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at "Principal Level" and one subject at "Subsidiary Level" as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

- B.** a Cambridge Higher School Certificate or passes in at least two subjects obtained on one certificate at the General Certificate of Education "Advanced Level".
- C.** a Diploma in Occupational Health and Safety from a recognised institution.

OR

Equivalent qualifications to **A**, **B** and **C** above acceptable to the Public Service Commission.

2. Candidates should be computer literate.

NOTE 1

In the absence of candidates possessing the qualification at **1.C** above, consideration will be given to candidates who possess the qualifications at **1.A** and **1.B** above together with a Diploma in Civil or Mechanical or Electrical or Chemical Engineering from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

NOTE 2

Candidates selected under **1** above and under “**NOTE 1**” will be appointed in a temporary capacity in the first instance and will be required to undergo on-the-job training in all aspects of safety, health and welfare of workers for a period of at least six months. On successful completion of the training, they will be considered for appointment as Occupational Safety and Health Officer/Senior Occupational Safety and Health Officer in a substantive capacity.

Note

1. Qualification at **1.A** above should have been obtained prior to qualification at **1.B** above.
2. Candidates should produce written evidence of knowledge claimed.
3. **The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**
4. Candidates may be required to take part in a written examination.
5. The Commission reserves the right:
 - (i) to convene **only** the best qualified candidates for interview; and
 - (ii) not to make any appointment following this advertisement.

IV. DUTIES AND SALARY

1. To inspect all places of work including factories, with a view to -
 - (i) assessing workplace hazards and the suitability of protective measures taken and/or protective equipment provided to abate or eliminate the hazards and to take appropriate follow-up action;

- (ii) ensuring compliance with the provisions of legislations relating to the safety, health and welfare of employees; and
 - (iii) establishing contraventions, wherever required, prior to prosecution of persons, companies and corporate bodies for non-compliance with the provisions of the appropriate legislation.
2. To carry out investigations into complaints made by employees, trade union officials, employers and public institutions.
 3. To investigate into occupational accidents, fires and dangerous occurrences.
 4. To deliver training, tender advice and provide information to employees, trade unions, employers, Safety and Health Officers and to the general public at large on safety, health and welfare matters and on the provisions of the relevant legislations.
 5. To conduct enquiries regarding registration of Steam Boilers and Safety and Health Officers and to approve applications for registration of factories and issue certificates of registration, wherever appropriate.
 6. To depone as witness in court, whenever required.
 7. To examine plans of buildings and manuals of new machines and equipment and advise the relevant authorities on safety and health issues prior to the issue of development permits to new enterprises.
 8. To collect and compile statistical information relevant to safety and health.
 9. To perform word processing and other basic ICT functions.
 10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Occupational Safety and Health Officer/Senior Occupational Safety and Health Officers in the roles ascribed to them.

The permanent and pensionable post carries salary in scale Rs 21,850 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 50,900 a month.

Appointment in a temporary capacity in the grade carries a flat salary of Rs 21,850 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.

2. Candidates already in the service **should** submit their Application Form **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising Officer/Responsible Officer.
3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
5. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Monday 09 October 2023.** Application Forms received after the specified closing date and time will **not** be considered.

Date: 19 September 2023

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.