

MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 115 OF 2023

**Vacancies for Post of Financial and Governance Analyst/
Senior Financial and Governance Analyst
Ministry of Financial Services and Good Governance**

Applications are invited from qualified candidates who wish to be considered for appointment as Financial and Governance Analyst/Senior Financial and Governance Analyst in the Ministry of Financial Services and Good Governance.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their **45th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

A. Candidates should possess a pass at the final examination required for admission to membership of one of the following bodies –

- (i) The Institute of Chartered Accountants of England and Wales
- (ii) The Institute of Chartered Accountants of Scotland
- (iii) The Institute of Chartered Accountants of Ireland
- (iv) The Association of Chartered Certified Accountants
- (v) The Institute of Chartered Accountants of India
- (vi) The Chartered Institute of Management Accountants
- (vii) The South African Institute of Chartered Accountants
- (viii) The Chartered Institute of Public Finance and Accountancy

OR

an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should –

- (i) be registered with the Mauritius Institute of Professional Accountants (MIPA) in accordance with Section 51 of the Financial Reporting Act;

- (ii) reckon at least three years' experience in accountancy or financial management or investigations or reforms or auditing or governance;
- (iii) have knowledge of Governance principles and Public Sector administration;
- (iv) possess interpersonal and communication skills;
- (v) possess good analytical skills;
- (vi) have a sense of initiative and be able to work in teams; and
- (vii) be computer literate.

NOTE

1. Candidates should produce written evidence of experience/knowledge claimed.
2. **The onus for the submission of written evidence of experience/knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of experience/knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**
3. Candidates may be required to take part in a written examination.
4. The Commission reserves the right not to make any appointment following this advertisement.

IV. DUTIES AND SALARY

1. To assist Lead Financial and Governance Analysts in the performance of their duties.
2. To perform duties related to corporate governance reviews, organisational/management reviews and submit reports and recommendations thereon.
3. To assist in the monitoring and implementation of the Annual Report of the National Audit Office, the Performance Audit Report and the Internal Control Reports as well as the recommendations made by the Public Accounts Committee.

4. To assist in the monitoring of Audit Committees in Public Sector organisations with a view to ascertaining their effectiveness.
5. To assist in investigation and reform projects in the Public Sector.
6. To develop quality management systems.
7. To prepare reports.
8. To use ICT in the performance of his duties.
9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Financial and Governance Analyst/Senior Financial and Governance Analyst in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 30,700 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 54,200 x 1,700 – 64,400 x 1,800 – 69,800 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. Candidates already in the service **should** submit their Application Form **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising Officer/Responsible Officer.
3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.

5. Candidates are also advised to read carefully the “**NOTES AND INSTRUCTIONS TO CANDIDATES**” before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Monday 25 September 2023.** Application Forms received after the specified closing date and time will **not** be considered.

Date: 05 September 2023

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.