

## MAURITIUS PUBLIC SERVICE

### PUBLIC ADVERTISEMENT NO. 128 OF 2023

#### Vacancies for Post of Safety and Health Officer/ Senior Safety and Health Officer Rodrigues Regional Assembly (Central Administration)

Applications are invited from qualified **Rodriguan** candidates who wish to be considered for appointment as Safety and Health Officer/Senior Safety and Health Officer in the Rodrigues Regional Assembly (Central Administration).

#### **II. AGE LIMIT**

Candidates, unless already in the Service, should not have reached their **45<sup>th</sup>** birthday by the closing date for the submission of applications.

#### **III. QUALIFICATIONS**

Candidates should –

- A. possess the Diploma in Occupational Health and Safety of the University of Mauritius or the Diploma in Occupational Safety and Health Management of the University of Technology, Mauritius or an equivalent qualification in accordance with Part I of the First Schedule to the Occupational Safety and Health Act.
- B. be computer literate.

#### **NOTE**

1. Candidates should produce written evidence of knowledge claimed.
2. **The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**
3. Candidates may be required to take part in a written examination.
4. The Commission reserves the right:-
  - (i) to convene **only** the best qualified candidates for interview; and
  - (ii) not to make any appointment following this advertisement.

#### **IV. DUTIES AND SALARY**

1. To advise on all matters relating to safety and health.
2. To assist in the preparation, elaboration and implementation of plans to maintain adequate safety and health measures.
3. To ensure compliance with legislation related to occupational safety and health.
4. To inspect all places of work within the public service, assess all risks and make recommendations thereon.
5. To design, plan, implement and evaluate training programmes aimed at meeting the requirements of occupational safety and health legislation in force.
6. To audit and review any safety and health measures and procedures to ensure occupational safety and health.
7. To investigate any occupational accident and recommend on measures to prevent its occurrence.
8. To act as Secretary to Committees concerning safety and health matters.
9. To perform such other duties as provided for in occupational safety, health and welfare legislation.
10. To use ICT in the performance of his duties.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Safety and Health Officer/Senior Safety and Health Officer in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 21,850 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 50,900 a month.

Appointment in a temporary capacity in the grade carries a flat salary of Rs 21,850 a month.

#### **V. MODE OF APPLICATION**

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.

2. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at [\*\*https://psc.govmu.org\*\*](https://psc.govmu.org)
3. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
4. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

#### **VI. CLOSING DATE**

Application Forms should reach the Island Chief Executive, Chief Commissioner’s Office, Port Mathurin, Rodrigues, **not later than 15 15 hours (local time) on Thursday 19 October 2023.** Application Forms received after the specified closing date and time will **not** be considered.

#### **IMPORTANT**

The post which falls under the Establishment of the Rodrigues Regional Assembly is restricted for service in Rodrigues only. Any request for transfer or promotion to any similar or other posts in Mauritius will not be considered at any stage from any person who is selected for appointment.

**Date: 29 September 2023**

Public Service Commission,  
7, Louis Pasteur Street,  
Forest Side,  
**MAURITIUS.**