

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 88 OF 2023

Vacancy for Post of Deputy Director, Laboratory Services
Ministry of Health and Wellness

Applications are invited from qualified officers of the Ministry of Health and Wellness who wish to be considered for appointment as Deputy Director, Laboratory Services in the Ministry.

II. QUALIFICATIONS

By selection from among officers in the grade of Specialist/Senior Specialist known as Consultant (Pathology) who reckon at least three years' service in a substantive capacity in the grade and who possess –

- (i) strong leadership, managerial, administrative and organising skills; and
- (ii) communication and interpersonal skills.

III. ROLE AND RESPONSIBILITIES

To be responsible to the Director, Laboratory Services and to ensure that recommendations on laboratory policies reflecting national health priorities are implemented.

IV. DUTIES AND SALARY

1. To deputise for the Director, Laboratory Services, as and when required.
2. To assist the Director, Laboratory Services in –
 - (i) managing the respective department efficiently;
 - (ii) ensuring –
 - (a) the timely implementation of laboratory projects;
 - (b) the provision of quality services;
 - (c) the availability of working materials; and
 - (d) adequate staffing.
 - (iii) seeking and maintaining accreditation;
 - (iv) promoting research and training;
 - (v) advising on matters relating to the respective department; and
 - (vi) conducting regular audit in department regarding apparatus, equipment and tests carried out.

3. To use ICT in the performance of his duties.
4. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Deputy Director, Laboratory Services in the roles ascribed to him.

The permanent and pensionable post carries salary at the flat rate of Rs 110,125 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application electronically via the website of the Public Service Commission at the following address: <https://psc.govmu.org>
2. Candidates are requested to follow the procedures that can be accessed through the **“How To Apply”** option on the above address.
3. Candidates **should** also submit a printed copy of their Application Form, **duly signed**, through the Senior Chief Executive, Ministry of Health and Wellness.
4. For queries regarding **Username and Password**, the Government Online Centre (GOC) may be contacted on the e-mail address support@ncb.mu or on phone number **454 9955**.
5. For **technical support and other queries**, the helpdesk of the Public Service Commission may be contacted on the e-mail address pdsc@govmu.org or phone number **670 9705** or fax number **670 3417**.
6. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to PSC Circular Notes)”** before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Online Applications should be submitted **not later than 15 00 hours (local time) on Thursday 16 November 2023**. Applications received after the specified closing date and time will **not** be considered.

Date: 27 October 2023

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.