

MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 119 OF 2023

**Vacancies for Post of Probation Officer
Rodrigues Regional Assembly (Prisons and Reforms Institutions)**

Applications are invited from qualified **Rodriguan** candidates who wish to be considered for appointment as Probation Officer in the Rodrigues Regional Assembly (Prisons and Reforms Institutions).

II. AGE LIMIT

Candidates should be between **23** and **40** years of age by the closing date for the submission of applications (upper age limit not applicable to public officers).

III. QUALIFICATIONS

1. Candidates should possess –

- A.** (a) a Cambridge School Certificate with credit in at least five subjects including English Language, French and Mathematics obtained at not more than two sittings or
- (b) passes not below Grade C in at least five subjects including English Language, French and Mathematics obtained at not more than two sittings at the General Certificate of Education “Ordinary Level” provided that at one of the sittings, passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.

Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at “Principal Level” and one subject at “Subsidiary Level” as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

- B.** a Cambridge Higher School Certificate or passes in at least two subjects obtained on one certificate at the General Certificate of Education “Advanced Level”.
- C.** a Diploma in Social Work from a recognised institution.

OR

Equivalent qualifications to **A**, **B** and **C** above acceptable to the Public Service Commission.

2. Candidates should be computer literate.

NOTE

In the absence of candidates possessing the qualification at **1.C** above, consideration will be given to candidates possessing the qualifications at **1.A** and **1.B** above. The selected candidates will be appointed in a temporary capacity in the first instance and will be required to follow successfully a course leading to a Diploma in Social Work at a recognised institution or to an equivalent qualification acceptable to the Public Service Commission to be eligible for appointment in a substantive capacity.

Note

1. Qualification at **1.A** above should have been obtained prior to qualification at **1.B** above.
2. Candidates should produce written evidence of knowledge claimed.
3. **The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**
4. Candidates may be required to take part in a written examination.
5. The Commission reserves the right –
 - (i) to convene **only** the best qualified candidates for interview; and
 - (ii) not to make any appointment following this advertisement.

IV. DUTIES AND SALARY

1. To prepare social enquiry reports on offenders at the request of courts, Reform Institutions and other local and international social agencies.
2. To supervise offenders placed on probation or released on licence from Reform Institutions or sentenced under the Community Service Order.

3. To work in institutions falling under the Probation and After Care Service, as and when required.
4. To help bring about conciliation and reconciliation in matrimonial and other social disputes.
5. To use ICT in the performance of his duties.
6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Probation Officer in the roles ascribed to him.

Note

Probation Officers may be required to work after normal working hours including Saturdays, Sundays, Public Holidays and during emergencies.

The permanent and pensionable post carries salary in scale Rs 19,225 x 300 – 19,525 x 325 – 21,475 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 QB 43,500 x 1,300 – 44,800 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
3. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
4. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Application Forms should reach the Island Chief Executive, Chief Commissioner's Office, Port Mathurin, Rodrigues **not later than 15 15 hours (local time) on Wednesday 27 September 2023**. Application Forms received after the specified closing date and time will **not** be considered.

IMPORTANT

The post which falls under the Establishment of the Rodrigues Regional Assembly is restricted for service in Rodrigues only. Any request for transfer or promotion to any similar or other posts in Mauritius will not be considered at any stage from any person who is selected for appointment.

Date: 07 September 2023

Public Service Commission,
7, Louis Pasteur Street,
Forest Side,
MAURITIUS.