

MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 101 OF 2023

Vacancy for Post of Human Rights Officer **Ministry of Foreign Affairs, Regional Integration and International Trade** **(Human Rights Division)**

Applications are invited from qualified candidates who wish to be considered for appointment as Human Rights Officer in the Ministry of Foreign Affairs, Regional Integration and International Trade (Human Rights Division).

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their **45th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

- A. Candidates should possess a degree in Law or Economics or Political Science or Human Rights or Sociology or Anthropology from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.
- B. Candidates should –
- (i) be able to meet tight deadlines;
 - (ii) possess good interpersonal and communication skills;
 - (iii) be able to work in a team and be result-oriented;
 - (iv) have a very good understanding and knowledge of the regional and international human rights framework; and
 - (v) be computer literate.

NOTE

1. Candidates should produce written evidence of knowledge claimed.
2. **The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**

3. Candidates may be required to take part in a written examination.
4. The Commission reserves the right:
 - (i) to convene **only** the best qualified candidates for interview; and
 - (ii) not to make any appointment following this advertisement.

IV. DUTIES AND SALARY

1. To carry out implementation of human rights activities, programmes and projects according to established plans.
2. To support the development of policies in line with international human rights standards.
3. To prepare draft statements, reports and other related documents pertaining to human rights issues.
4. To undertake researches pertaining to human rights issues and prepare relevant reports.
5. To collect and analyse human rights data and indicators, including gender-specific data and indicators.
6. To compile and present data/information statistically for the preparation of reports and to maintain the database on human rights.
7. To assist in the design and implementation of training programmes on human rights for various target groups.
8. To prepare human rights education material to raise awareness of human rights and participate in awareness raising activities.
9. To provide technical assistance to Government and other partners, including the Civil Society on human rights issues and the human rights obligations including the requirements of UN Human Rights Mechanisms (treaty bodies, special procedures, Universal Periodic Review and the African Human Rights System).
10. To promote a synergy in the implementation of recommendations from human rights mechanisms and the Sustainable Development Goals (SDGs).
11. To use ICT in the performance of his duties.

12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Human Rights Officer in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 54,200 x 1,700 – 62,700 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/ Embassies overseas.
2. Candidates already in the service **should** submit their application **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising Officer/Responsible Officer.
3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
5. Candidates are also advised to read carefully the "**NOTES AND INSTRUCTIONS TO CANDIDATES**" before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Tuesday 29 August 2023.** Application Forms received after the specified closing date and time will **not** be considered.

Date: 09 August 2023

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.