

**MAURITIUS PUBLIC SERVICE**

**Public Service Commission Circular Note No. 68 of 2023**

**Vacancy for Post of Principal Housing Development Officer**

**Ministry of Housing and Land Use Planning**

Applications are invited from qualified officers of the Ministry who wish to be considered for appointment as Principal Housing Development Officer in the Ministry.

**II. QUALIFICATIONS**

By selection from among Housing Development Officers who reckon at least five years' service in a substantive capacity in the grade and who :-

**A.** possess a Master's Degree from a recognised institution in one of the following fields :-

Housing

Engineering

Planning

Architecture

Quantity Surveying

Actuarial Science

Project Management

or an equivalent qualification acceptable to the Public Service Commission.

**B.** possess organising and administrative skills and leadership qualities.

**III. ROLE AND RESPONSIBILITIES**

To assist in matters relating to housing development and in the formulation of strategies and policies in the Housing sector.

**IV. DUTIES AND SALARY**

1. To assist the Chief Housing Development Officer in the discharge of the day-to-day administration of the Housing Division.
2. To advise on housing policies and strategies.
3. To supervise and co-ordinate the work of subordinate staff.
4. To provide guidance and training to Housing Development Officers.
5. To carry out site visits, as and when required.

6. To use ICT in the performance of his duties.
7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Principal Housing Development Officer in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 49,250 x 1,650 – 54,200 x 1,700 – 64,400 x 1,800 – 69,800 x 2,000 – 75,800 x 2,150 – 77,950 a month.

## V. **MODE OF APPLICATION**

1. Qualified candidates should submit their application **electronically** *via* the website of the Public Service Commission at the following address:  
**<https://psc.govmu.org>**
2. Candidates are requested to follow the procedures that can be accessed through the **“How to Apply”** option on the above address.
3. Candidates **should** also submit a printed copy of their Application Form, **duly signed**, through the Senior Chief Executive, Ministry of Housing and Land Use Planning.
4. For queries regarding **Username and Password**, the Government Online Centre (GOC) may be contacted on the e-mail address **support@ncb.mu** or on phone number **454 9955**.
5. For **technical support and other queries**, the helpdesk of the Public Service Commission may be contacted on the e-mail address **pdsc@govmu.org** or phone number **670 9705** or fax number **670 3417**.
6. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to PSC Circular Notes)”** before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

## VI. **CLOSING DATE**

Online Applications should be submitted **not later than 15 00 hours (local time) on Tuesday 12 September 2023.** Applications received after the specified closing date and time will **not** be considered.

**Date: 23 August 2023**

Public Service Commission,  
7, Louis Pasteur Street,  
**FOREST SIDE.**