# MAURITIUS PUBLIC SERVICE

#### PUBLIC ADVERTISEMENT NO. 91 OF 2023

### <u>Vacancies for post of Prisons Health Service Officer (Male)</u> <u>Mauritius Prison Service</u>

Applications are invited from qualified male candidates who wish to be considered for appointment as Prisons Health Service Officer (Male) in the Mauritius Prison Service.

# II. <u>AGE LIMIT</u>

Candidates, unless already in the Service, should not have reached their **45<sup>th</sup>** birthday by the closing date for the submission of applications.

# III. QUALIFICATIONS

Candidates should be -

- (i) fully registered as a Nurse in accordance with section 22 of the Nursing Council Act; and
- (ii) computer literate.

#### NOTE

- 1. Candidates should submit a copy of their Certificate of Registration as a Nurse together with their Application Form.
- 2. The onus for the submission of written evidence of knowledge claimed rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed by the closing date.
- 3. Candidates may be required to take part in a written examination.
- 4. The Commission reserves the right:-
  - (i) to convene **<u>only</u>** the best qualified candidates for interview; and
  - (ii) not to make any appointment following this advertisement.

### IV. DUTIES AND SALARY

1. To attend to sick detainees and to supervise all detainees admitted to the Prisons Hospital.

- 2. To accompany detainees requiring medical treatment at a public hospital outside.
- 3. To provide, or ensure that is provided, any care relating to the personal hygiene of sick detainees.
- 4. To administer/dispense medicines and drugs and to do dressings and injections including intravenous injections as directed by the Prisons Medical and Health Officer/Senior Prisons Medical and Health Officer and under the supervision of the Head, Prisons Health Service.
- 5. To participate in the rehabilitation programme for substance abusers and detainees living with HIV/AIDS.
- 6. To ensure that all forms of prescribed treatment are carried out.
- 7. To prepare and keep records on sick detainees.
- 8. To take care of and sterilise medical instruments and equipment as appropriate.
- 9. To ensure that nursing point and equipment are kept clean and in good order.
- 10. To use ICT in the performance of his duties.
- 11. To perform such other duties as are laid down in Prisons Regulations, Standing Orders, and such other orders as may be issued from time to time.
- 12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Prisons Health Service Officers (Male) in the roles ascribed to them.

The permanent and pensionable post carries salary in the scale Rs 22,225 x  $400 - 23,425 \ge 525 - 26,050 \ge 675 - 27,400 \ge 825 - 35,650 \ge 900 - 37,450 \ge 950 - 42,200 \ge 1,300 - 46,100 \ge 1,575 - 47,675$  a month.

#### V. MODE OF APPLICATION

1. Qualified candidates are advised to submit their application **electronically** at the following address:

#### https://psc.govmu.org

 Candidates may also apply electronically at the Enquiry Counter of the Public Service Commission and Disciplined Forces Service Commission, 7, Louis Pasteur Street, Forest Side from 09 00 hours to 15 30 hours on weekdays and <u>not later than 15 00 hours on the closing date</u>.

- 3. Candidates are requested to follow the procedures that can be accessed through the **"How to Apply**" option on the above address.
- 4. Candidates already in the service **<u>should</u>** also submit a printed copy of their electronic Application Form, **<u>duly signed</u>**, through their respective Supervising Officer/Responsible Officer.
- 5. Acknowledgement of applications will be made, as far as possible, by <u>e-mail</u>. Candidates are, therefore, advised to submit their e-mail address.
- 6. For queries regarding <u>Username and Password</u>, the Government Online Centre (GOC) may be contacted on the e-mail address: <u>support@ncb.mu</u> or on phone number <u>454 9955</u>.
- For <u>technical support and other queries</u>, the helpdesk of the Public Service Commission and Disciplined Forces Service Commission may be contacted on the e-mail address <u>pdsc@govmu.org</u> or phone number <u>670 9705</u> or fax number <u>670 3417</u>.
- 8. Candidates are also advised to read carefully the "<u>NOTES AND</u> <u>INSTRUCTIONS FOR ONLINE APPLICATION (in response to Public</u> <u>Advertisement)</u>" before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. <u>Incomplete,</u> <u>inadequate or inaccurate filling of the Application Form may</u> <u>entail elimination of the candidate.</u>
- 9. The Commission reiterates its request to candidates to submit their application electronically. However, qualified candidates not applying online may submit their application on <u>DFSC Form 7</u> which may be obtained <u>either</u> from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis <u>or</u> from the Enquiry Counter of the Public Service Commission and Disciplined Forces Service Commission, 7 Louis Pasteur Street, Forest Side <u>or</u> from the Chief Commissioner's Office, Port Mathurin, Rodrigues <u>or</u> from the offices of the Mauritius High Commissions/Embassies overseas.

# VI. <u>CLOSING DATE</u>

Applications should reach the Secretary, Disciplined Forces Service Commission, 7, Louis Pasteur Street, Forest Side <u>not later than 15 00</u> <u>hours (local time) on Wednesday 09 August 2023.</u> Applications received after the specified closing date and time will <u>not</u> be considered.

> Disciplined Forces Service Commission, 7, Louis Pasteur Street, **FOREST SIDE.**

Date: 20 July 2023