

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 48 OF 2023

Vacancies for Post of Specialised Nurse **Ministry of Health and Wellness**

Applications are invited from qualified officers of the Ministry of Health and Wellness who wish to be considered for appointment as Specialised Nurse **in the field of Health Promotion** in the Ministry.

II. QUALIFICATIONS

By selection from among officers in the grade of Nursing Officer who -

- (i) reckon at least 10 years' service in a substantive capacity in the grade including at least five years' experience in General Nursing and at least two years' working experience in the relevant field of speciality;
- (ii) have received training of at least one month in the relevant field of speciality;
- (iii) possess good communication and interpersonal skills; and
- (iv) are able to interact with people of different backgrounds.

NOTE

1. Candidates should produce written evidence of experience claimed.
2. **The onus for the submission of written evidence of experience claimed rests on the candidates. Applications will not be considered in case of non-submission of written evidence of experience claimed by the closing date.**

III. DUTIES AND SALARY

1. To be responsible to the officer in charge of the Unit of the relevant field of speciality or an officer designated by him for -
 - (i) carrying out clinical activities pertaining to his speciality;
 - (ii) counselling the general public in matters relating to his field of speciality;
 - (iii) liaising with the Nursing Administrators and Heads of Allied Services as regards implementation of any in-service training programmes for students, whenever necessary and participating in community mobilisation in connection with work of his speciality;
 - (iv) carrying out surveys, making data entries, keeping appropriate records and providing reports and statistical data, as and when required;

- (v) participating in the conduct of nursing examinations;
 - (vi) conducting educational programmes in his field of speciality;
 - (vii) receiving, assisting and following up of patients;
 - (viii) ensuring infection control by educating health care workers for the adoption of universal precautions in public and private settings;
 - (ix) participating in meetings and attending committees, whenever required;
 - (x) controlling supplies and stores and keeping inventory; and
 - (xi) ensuring the maintenance and cleanliness of Day Care Centres, mobile caravan and health care points, equipment and instruments and requisitioning replacements, whenever required.
2. To use ICT in the performance of his duties.
 3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Specialised Nurse in the roles ascribed to him.

Note

Specialised Nurses will be required to work at staggered hours including Sundays and Public Holidays.

The permanent and pensionable post carries salary in scale Rs 25,525 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 QB 47,675 x 1,575 – 49,250 a month.

IV. MODE OF APPLICATION

1. Qualified candidates should submit their application electronically via the website of the Public Service Commission at the following address: **<https://psc.govmu.org>**
2. Candidates are requested to follow the procedures that can be accessed through the “**How to Apply**” option on the above address.
3. Candidates **should** also submit a printed copy of their Application Form, **duly signed**, through the Senior Chief Executive, Ministry of Health and Wellness.
4. For queries regarding **Username and Password**, the Government Online Centre (GOC) may be contacted on the e-mail address **support@ncb.mu** or on phone number **454 9955**.

5. For **technical support and other queries**, the helpdesk of the Public Service Commission may be contacted on the e-mail address **pdsc@govmu.org** or phone number **670 9705** or fax number **670 3417**.
6. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to PSC Circular Notes)”** before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

V. CLOSING DATE

Online Applications should be submitted **not later than 15 00 hours (local time) on Wednesday 12 July 2023**. Applications received after the specified closing date and time will **not** be considered.

Date: 22 June 2023

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.