

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 46 OF 2023

Vacancy for Post of Deputy Road Transport Commissioner
National Land Transport Authority
Ministry of Land Transport and Light Rail

Applications are invited from qualified candidates who wish to be considered for appointment as Deputy Road Transport Commissioner in the National Land Transport Authority of the Ministry of Land Transport and Light Rail.

II. QUALIFICATIONS

A. By selection from among serving officers who are drawing salary in a scale the minimum of which is not less than Rs 27,400 monthly and who -

(i) have passed the final examination of the Chartered Institute of Transport (London) or the Chartered Institute of Logistics and Transport (UK) leading to Chartered Membership

or

(ii) possess a degree in Automobile Engineering or Mechanical Engineering or Administration or Law from a recognised institution

OR

an equivalent qualification to A above acceptable to the Public Service Commission.

B. Candidates should -

(i) reckon at least seven years' experience in the road transport sector;

(ii) possess good leadership, organising, communication and interpersonal skills;

(iii) have a high degree of maturity and be able to adopt a multi-disciplinary approach to problem-solving;

(iv) possess strong analytical skills in evaluating matters relating to the road transport sector; and

(v) have the ability to work under pressure.

III. ROLES AND RESPONSIBILITIES

To provide administrative support to the design, formulation and implementation of government policies and plans for the development of the road transport sector.

IV. DUTIES AND SALARY

1. To deputise for the Road Transport Commissioner, as and when required.
2. To assist the Road Transport Commissioner in the –
 - (a) general administration and management of the National Land Transport Authority;
 - (b) formulation, co-ordination and implementation of government policies, goals and objectives;
 - (c) drafting of legislation and policy papers; and
 - (d) preparation of reports on issues related to road transport and other related specialised matters.
3. To be responsible for –
 - (a) ensuring the timely completion of work and other activities of the different sections of the National Land Transport Authority;
 - (b) the administration of the one stop shop as regards registration, licensing and finance sections;
 - (c) the proper staffing of the various sections and ensuring that human resources are being utilised in the most efficient and effective manner; and
 - (d) the monitoring of the computerisation of the National Land Transport Authority and implementation of the free travel scheme.
4. To ensure the timely execution of government policies and projects relating to road transport sector so that Government obtains value for money.
5. To represent the National Land Transport Authority in negotiations with other organisations and members of the public.
6. To be a member of the internal management committee of the National Land Transport Authority.
7. To sit on committees concerning road transport and other related aspects, as and when required.
8. To prepare budget estimates and monitor expenditure of the National Land Transport Authority.

9. To promote and participate actively in programmes aiming at enhancing organisational efficiency and effectiveness.
10. To use ICT in the performance of his duties.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Deputy Road Transport Commissioner in the roles ascribed to him.

Note

On accepting appointment, the selected candidate should divest himself of any direct or indirect financial interest in any transport undertaking.

The permanent and pensionable post carries salary in scale Rs 68,000 x 1,800 – 69,800 x 2,000 – 75,800 x 2,150 – 82,250 x 3,000 – 88,250 x 3,125 – 94,500 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application **electronically** via the website of the Public Service Commission at the following address:
<https://psc.govmu.org>
2. Candidates are requested to follow the procedures that can be accessed through the **“How to Apply”** option on the above address.
3. Candidates **should** also submit a printed copy of their Application Form, **duly signed**, through their respective Responsible Officer/Supervising Officer.
4. For queries regarding **Username and Password**, the Government Online Centre (GOC) may be contacted on the e-mail address **support@ncb.mu** or on phone number **454 9955**.
5. For **technical support and other queries**, the helpdesk of the Public Service Commission may be contacted on the e-mail address **pdsc@govmu.org** or phone number **670 9705** or fax number **670 3417**.
6. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to PSC Circular Notes)”** before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Online Applications should be submitted **not later than 15 00 hours (local time) on Wednesday 19 July 2023.** Applications received after the specified closing date and time will **not** be considered.

Date: 29 June 2023

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.