

MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 99 OF 2023

**Vacancies for Post of Project Officer/Senior Project Officer
(Solid Waste Management Division)
Ministry of Environment, Solid Waste Management and Climate Change
(Solid Waste Management Division)**

Applications are invited from qualified candidates who wish to be considered for appointment as Project Officer/Senior Project Officer (Solid Waste Management Division) in the Ministry of Environment, Solid Waste Management and Climate Change (Solid Waste Management Division).

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their **45th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

- A. Candidates should possess a degree in Civil Engineering or Chemical Engineering or Chemical and Environmental Engineering or Environmental Engineering or Chemistry or Environmental Science or Solid Waste Management from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.
- B. Candidates should –
- (i) possess good communication and interpersonal skills;
 - (ii) have organising, supervisory and leadership abilities;
 - (iii) have a thorough understanding of the principles and practices of waste and/or beach management; and
 - (iv) be computer literate.

NOTE

1. Candidates should produce written evidence of knowledge claimed.
2. **The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**

3. Candidates may be required to take part in a written examination.
4. The Commission reserves the right:
 - (i) to convene **only** the best qualified candidates for interview; and
 - (ii) not to make any appointment following this advertisement.

IV. DUTIES AND SALARY

1. To assist in the development and monitoring of projects for the implementation of Solid Waste Management strategies and supervision of consultancy contracts.
2. To be responsible for –
 - (i) the planning, operation and management of waste disposal facilities;
 - (ii) the preparation of bidding documents;
 - (iii) the monitoring and management of contracts in respect of the Ministry's projects; and
 - (iv) establishing a waste classification system and the keeping of proper records of all wastes entering the sites and ensuring the monthly auditing of landfill operations and follow-up as appropriate.
3. To carry out inspections to ensure compliance supervision on landfill and other disposal facilities and other contract sites and submit reports as required.
4. To supervise the operations and management of solid waste facilities including hazardous waste treatment plant.
5. To supervise construction works.
6. To advise on handling treatment of and disposal of hazardous waste.
7. To be responsible for project monitoring.
8. To devise and participate in awareness campaigns and programmes on re-cycling of waste.
9. To assess claims from contractors for certification purposes.
10. To devise waste exchange schemes.

11. To examine environmental monitoring reports submitted by contractors covering the following –
 - (a) site monitoring data on a range of parameters such as gas quality, gas emission rates, gas pressures, leachate quantities, qualities and levels, settlements and waste density; and
 - (b) offsite monitoring data such as gas migration/quality, ground water quality, surface water quality and climatic area.
12. To liaise with the National Environmental Laboratory or other organisations for carrying out analyses and counter-analyses on the basis of established site and offsite parameters.
13. To liaise with contractors and consultants, as and when required.
14. To liaise with the Ministry responsible for Environment in respect of the disposal of noxious, hazardous and chemical wastes as may be required.
15. To guide, supervise and co-ordinate the work of a team of technical staff.
16. To attend meetings and committees, as and when required.
17. To use ICT in the performance of his duties.
18. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Project Officer/Senior Project officer (Solid Waste Management Division) in the roles ascribed to him.

Note

Project Officer/Senior Project Officers (Solid Waste Management Division) may be required to work outside normal working hours, including Saturdays, Sundays and Public Holidays.

The permanent and pensionable post carries salary in the scale Rs 28,225 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 54,200 x 1,700 – 64,400 x 1,800 – 69,800 a month.

V. FRINGE BENEFITS

The Project Officer/Senior Project Officer (Solid Waste Management Division) is entitled to the following benefits:-

- (a) 70% duty exemption for the purchase of a car with petrol engine capacity of up to 1,400 c.c once every seven years;

- (b) loan facilities for the first purchase of a car equivalent to 21 months' salary with interest at the rate of 3% per annum refundable in 84 monthly instalments;
- (c) refund of mileage for official travelling at the rate of Rs 10.60 per km for the first 800 km and Rs 6.60 per km for mileage in excess of 800 km; and
- (d) passage benefits at the rate of 5% of the annual salary drawn.

VI. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. Candidates already in the service **should** submit their Application Form **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising Officer/Responsible Officer.
3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
5. Candidates are also advised to read carefully the **"NOTES AND INSTRUCTIONS TO CANDIDATES"** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VII. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Tuesday 22 August 2023**. Application Forms received after the specified closing date and time will **not** be considered.

Date: 02 August 2023

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.